



# Birth Certificate Application

Utah Birth Records are available from 1905–present. Please read this application carefully.

It is a criminal violation to make false statements on this application or to fraudulently obtain a vital record certificate. All fees paid are non-refundable. Certificates may be ordered by the named individual on the record or by his/her parent. With proof of relationship, a sibling, current spouse, child, grandparent, or grandchild can also order. Otherwise, proof of a legal need is required.

Records may be requested by the general public 100 years or more after the date of birth.

## Birth Record Information

Full Name on Record: \_\_\_\_\_ Is Person Deceased?  
 Yes  No  
First Middle Last

Date of Birth: \_\_\_\_\_ City: \_\_\_\_\_ County: \_\_\_\_\_ Hospital: \_\_\_\_\_

Parent 1 \_\_\_\_\_  
(Full Maiden Name) Birth Date State or Country of Birth

Parent 2 \_\_\_\_\_  
(Full Name) Birth Date State or Country of Birth

## Applicant (Identification is Required)

Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street address City State ZIP

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to individual on certificate:  Self  Parent **OR**

I am  Sibling  Spouse  Child  Grandparent  Grandchild  Other Specify: \_\_\_\_\_  
and I have documentary proof of my relationship or have legal need paperwork.

## Number of Certified Copies Requested

  1   Search (non-refundable) includes 1 Certified Copy: \$ 22.00  
\_\_\_ Additional Certified Copies x \$10.00 each: \$ \_\_\_\_\_  
\_\_\_ Expedite Fee: \$ \_\_\_\_\_  
\_\_\_ Affidavit Fee: \$ \_\_\_\_\_  
\_\_\_ Other Fees: \_\_\_\_\_ \$ \_\_\_\_\_  
**Total Fee:** \$ \_\_\_\_\_

**Notice: All CARD payments will be assessed a processing fee of 2.50%, with a minimum of \$1.55.**

**Please Make Checks Payable To: Davis County Health Department**

**Please DO NOT Mail Cash**

## FOR OFFICE USE ONLY

<b>Payment Method:</b> Cash	Check/M.O.	Credit/Debit*
<b>Date:</b> _____	<b>Request #</b> _____	
<b>Clerk Initials:</b> _____	<b>Certificate Paper #</b> _____	

# Acceptable Identification List to Obtain Vital Records

## ID MUST BE CURRENT

Identification is required for all non-public Vital Records. Mailed requests must include an easily identifiable photocopy of the back and front of your identification from the list below. If no identification is enclosed, your application will be returned.

### Primary (Need 1 of the following)

- Government-issued Photo Driver License
- Government-issued Photo ID Card
- Employment Authorization Card
- U.S. Military ID Card
- Tribal ID Card
- Permanent Resident Card
- Foreign VISA
- U.S. Passport or U.S. Passport Card
- Foreign Passport
- U.S. Naturalization Certificate or Certificate of Citizenship
- U.S Citizen Identification Card
- Matricula Consular Card
- Concealed Weapon Permit
- Mexican Voter Registration Card
- Jail/Prison Release Form (with picture)
- Veteran's Health ID Card

OR

### Secondary (Need 2 of the following)

- Work ID/W-2/Paycheck
- School, College, or University ID (with date)
- Voter Registration Card
- Social Security Card
- U.S. Military Separation/DD-214
- Motor Vehicle Registration/Title
- Marriage License (certified copy with signatures, not an abstract version)
- Court Order or Court Document
- Jail/Prison Documents
- Probation Documents
- Property Tax Receipt
- Selective Service Card
- Hunting/Fishing License
- Insurance Card or Document
- Utility Bill
- Business License
- Professional License

**We Cannot Accept Driving Privilege Card OR Novelty ID Card UCA 53-3-207(7)b(ii)**

If you cannot provide acceptable identification, you may have a spouse, parent, grandparent, sibling, or adult child who can provide appropriate identification request the vital record.

**The State of Utah requires proof of relationship.**



September 2025