

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES

March 30, 2021

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on March 30, 2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Randy B. Elliott, Vice-Chair; Commissioner Lorene Miner Kamalu; Brian McKenzie, Davis County Chief Deputy Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Clerk/Auditor Curtis Koch

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

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### OPENING

Recognitions,  
Presentations &  
Informational  
Items

Vietnam War Veterans Day — *Presented by Commissioner Stevenson*

In 2012 President Obama signed a presidential proclamation designating March 29 as the annual Vietnam War Veterans Day. Commissioner Stevenson took a moment to discuss the Vietnam War and it's controversial and impactful part in America's history. He mentioned the Vietnam Memorial in Layton and encouraged people to take time to visit it. Commissioner Stevenson asked all present to reflect on those who served in the Vietnam War while the pledge was given.

The meeting convened at 4:00 p.m., and Chief Deputy Clerk/Auditor Brian McKenzie led the Pledge of Allegiance

Notice of Intent to engage in contract negotiations for the Bonneville Shoreline Trail Design & Construction RFP — *Presented by Chief Deputy Clerk/Auditor Brian McKenzie*

Notice of Intent to engage in contract negotiations with Avid Trails, LLC for the Bonneville Shoreline Trail Design & Construction RFP. Commissioner Kamalu added that this is an awesome feature of Davis County and there's excitement about the project.

### PUBLIC COMMENTS

The public was invited to make comments to the Commission. None were made.

### PUBLIC HEARING

Public Hearing to accept comments on the Davis County Five-year Consolidated Plan for the Community Development Block Grant (CDBG) program with US Department of Housing (HUD) -- *Presented by Community and Economic Development Director Kent Andersen*

This public hearing was noticed in the paper on February 27, 2021. Part of developing the annual action plan for CDBG is to gain information from the community through public hearings and surveys. Data and outreach interviews with affected providers are also used to help assess community needs and drive future usage of CDBG funds. This public hearing is a further opportunity for the community to make comments and to provide the Commission with the survey responses (407) that were received by Davis County and need to be accepted by the Commission.

Motion to close Public Hearing: Com. Kamalu

Seconded: Com. Elliott

All voted Aye

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## BUSINESS/ ACTION

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### ANIMAL CARE

Grant #2021-123 from Banfield Foundation for receipt of funds in support of direct veterinary care, food, and supplies

**1. Grant #2021-123 from Banfield Foundation for receipt of funds in support of direct veterinary care, food, and supplies — Presented by Davis County Animal Care Development Manager Kevin Stuart**

Davis County Animal Care was nominated for the following two grants and the resulting funds will be recognized as new revenue in upcoming budget amendments. The Practice Manager, Melinda Anderson, and the Chief of Staff, Dr. Nikki Sahagun for Banfield Foundation, a veterinary hospital located in Layton, nominated Davis County Animal Care for this grant.

The receivable amount is \$1,000.

Grant #2021-124 from Petsmart Charities for unrestricted field grant as part of the Petsmart Charities Emergency Relief Program

**2. Grant #2021-124 from Petsmart Charities for unrestricted field grant as part of the Petsmart Charities Emergency Relief Program — Presented by Davis County Animal Care Development Manager Kevin Stuart**

Interim District Leader for PetSmart's Utah District, Kristen Reed nominated Davis County Animal Care for this grant.

The receivable amount is \$2,500.

Agreement #2021-125 with Petsmart Charities to allow animal adoptions through Petsmart retail locations

**3. Agreement #2021-125 with Petsmart Charities to allow animal adoptions through Petsmart retail locations — Presented by Davis County Animal Care Development Manager Kevin Stuart**

This adoption agreement allows Davis County Animal Care to continue a long-term relationship with PetSmart to place kittens and cats in their storefronts for adoption. Approximately 400 animals have been adopted over the past four years through our partnership with PetSmart in Layton. As an additional financial benefit, Davis County Animal Care may also receive an additional \$2,000 in awards as long as at least 100 animal adoptions are made through their storefront in a fiscal year.

Amendment #2016-232-E to interLocal Cooperation Agreement with Farmington City

**4. Amendment #2016-232-E to Interlocal Cooperation Agreement with Farmington City to replace Exhibit A for animal care services — Presented by Davis County Animal Care Development Manager Kevin Stuart**

The contract period is 03/01/2021 to 12/31/2021. The receivable amount is \$76,591.48.

### CHILDREN'S JUSTICE CENTER

Grant Application #2021-126 to National Children's Alliance Utah AG's office for sub award for support of Children's Advocacy Centers

**5. Grant Application #2021-126 to National Children's Alliance Utah AG's office for sub-award for support of Children's Advocacy Centers — Presented by Children's Justice Center Director Tanya Perkins**

This grant helps pay a portion of the director's salary, and they've received this award for some time. It started at \$10,000 a year and has decreased over time. Unfortunately, this is the last year.

The receivable amount is \$7,000.

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## COMMISSION

Funding Allocation Letter #2020-283-B for SFY2021 from the Utah Dept. of Human Service, Div. of Substance Abuse and Mental Health

**6. Funding Allocation Letter #2020-283-B for SFY2021 from the Utah Department of Human Service, Division of Substance Abuse and Mental Health for a funding increase for Substance Abuse - Bureau of Justice Assistance (BJA) Drug Court for Substance Abuse — Presented by Commissioner Kamalu**

This is a funding increase for substance abuse and is pass-through funding to Davis Behavioral Health.

The contract period is 03/08/2021 to 06/30/2022. The pass-through amount is \$24,227.

## COMMUNITY AND ECONOMIC DEVELOPMENT

Subrecipient Agreement #2021-128 with Davis County Health Dept. for CDBG CARES ACT program funding of Health Mobile Vaccination Units COVID 19 Project

**7. Subrecipient Agreement #2021-128 with Davis County Health Department for CDBG CARES ACT program funding of Health Mobile Vaccination Units COVID 19 Project — Presented by Community and Economic Development Director Kent Andersen**

The funds are for two cargo vans to be used as mobile vaccinations units and freezers for the Health Department.

The contract period is 03/01/2021 to 09/30/2022. The payable amount is \$76,000.

Amendment #2020-255-A with Family Connection Center (dba Open Doors) for CDBG funding for Program Years 2020-2021

**8. Amendment #2020-255-A with Family Connection Center (dba Open Doors) for Community Development Block Grant (CDBG) funding for Program Years 2020-2021 for Food Bank Project COVID-19 Activity funding — Presented by Community and Economic Development Director Kent Andersen**

The contract period is 03/01/2021 to 06/30/2021. The payable amount is \$60,000.

Agreement #2021-129 with Resource Consultants

**9. Agreement #2021-129 with Resource Consultants for Program Years 2021-25 Consolidated Plan, PY2021 Annual Action Plan and Analysis of Impediments to HUD — Presented by Community and Economic Development Director Kent Andersen**

The contract period is 03/01/2021 to 08/31/2021. The payable amount is \$43,350.

Resolution #202-429-A to adopt the CDBG agreement with Sunset City for the Program Years 2020-21 Waterline Project

**10. Resolution #202-429-A to adopt the Community Development Block Grant (CDBG) agreement with Sunset City for the Program Years 2020-21 Waterline Project — Presented by Community and Economic Development Director Kent Andersen**

This amendment adds \$25,000 to help Sunset finish their waterline project, located at 300 West 1600 North, this year.

The contract period is 07/01/2020 to 06/30/2021. The total payable amount is \$160,000.

Ratify Agreement #2021-130 with State of Utah Dept. of Workforce Services for

**11. Ratify Agreement #2021-130 with State of Utah Department of Workforce Services for Emergency Rental Assistance program — Presented by Community and Economic Development Director Kent Andersen**

To date, the Department of Workforce Services has assisted 92 Davis County households for a total of \$112,000. This program will run through the end of the year and outreach efforts for access to this program

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Emergency  
Rental  
Assistance  
program

will continue to be made.

The payable amount is \$10,561,794.

Agreement  
#2021-131 with  
Saunders  
Outdoor to  
place digital  
billboards to  
support  
Discover Davis  
rebranding  
efforts

**12. Agreement #2021-131 with Saunders Outdoor to place digital billboards to support Discover Davis rebranding efforts — Presented by Community and Economic Development Director Kent Andersen**

This agreement with Saunders Outdoor is to place digital billboards to support our Discover Davis rebranding for a billboard located in Layton.

The payable amount is \$13,200 to be paid out monthly over 12 months.

Letter of  
Concurrence  
and Match  
Agreement  
#2021-132 with  
Wasatch Front  
Regional  
Council (WFRC)

**13. Letter of Concurrence and Match Agreement #2021-132 with Wasatch Front Regional Council (WFRC) for \$25,000 grant to update Davis County's Economic Development Strategic Plan — Presented by Community and Economic Development Director Kent Andersen**

This grant is to update the Economic Development Strategic Plan that hasn't been updated since 2013.

There is a match of \$5,000 required by Davis County, and the grant amount is \$25,000.

Agreement  
#2021-133 with  
MetaSports FC  
for rental space  
at Legacy Sports  
Fields

**14. Agreement #2021-133 with MetaSports FC for rental space at Legacy Sports Fields for home Utah Youth Soccer league play — Presented by Community and Economic Development Director Kent Andersen**

The contract period is 03/22/2021 to 05/21/2021. The receivable amount is \$6,324.20.

Agreement  
#2021-134 with  
Northern Utah  
Division Model  
Railroad  
Association for  
rental space

**15. Agreement #2021-134 with Northern Utah Division Model Railroad Association for rental space for model railroad train expo — Presented by Community and Economic Development Director Kent Andersen**

The contract period is 11/04/2021 to 11/07/2021. The receivable amount is \$4,377.50.

Agreement  
#2021-135 with  
Utah Avalanche  
for rental space  
for Utah Youth  
Soccer League

**16. Agreement #2021-135 with Utah Avalanche for rental space for Utah Youth Soccer League home soccer games — Presented by Community and Economic Development Director Kent Andersen**

The contract period is 03/22/2021 to 05/11/2021 [May 22, 2021]. The receivable amount is \$2,039.40.

Agreement  
#2021-136 with  
Utah State  
University  
(USU) Extension  
for use of  
exhibit  
buildings

**17. Agreement #2021-136 with Utah State University (USU) Extension for use of the exhibit buildings for Regional Ambassador Retreat — Presented by Community and Economic Development Director Kent Andersen**

The contract date is for April 10, 2021. This agreement would be a credit against the in-kind agreement #2021-020 between USU Extension and Davis County.

HEALTH

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Agreement #2021-137 with All Calls Medical LLC for direct purchase of in-home senior services care

**18. Agreement #2021-137 with All Calls Medical LLC for direct purchase of in-home senior services care — Presented by Commissioner Kamalu**

The contract period is 01/01/2021 to 06/30/2021. The payable amount is dependent upon the service provided.

Agreement #2021-138 with Farmington City Corp.

**19. Agreement #2021-138 with Farmington City Corp. for standby on-site ambulance services for mass vaccination clinic at LEC — Presented by Commissioner Kamalu**

The contract begins 03/01/2021. The payable amount is \$50 per hour.

Agreement #2021-139 with Midtown Community Health Center for lease of space of Davis County facility

**20. Agreement #2021-139 with Midtown Community Health Center for lease of space of Davis County facility — Presented by Commissioner Kamalu**

This agreement is for the lease of space to the Midtown Community Health Center, located inside the county health building. Midtown provides services for Davis County's low-income population, and it's just a fantastic clinic and partnership. Midtown is one of many organizations that has done a lot of outreach to make sure that the distribution of the vaccine has been equitable.

The contract period is 03/16/2021 to 03/15/2031. The receivable amount is \$400,000 total with monthly installments of \$3,333.33.

Summary List #2021-140 of organizations (31) donating lunches for employees at the Mass Vaccination Clinic

**21. Summary List #2021-140 of organizations (3) donating lunches for employees at the Mass Vaccination Clinic — Presented by Commissioner Kamalu**

The contract period is 3/10/2021 to 03/31/2021. The amount of the lunches contributed was valued at \$1875, \$3,375, and \$1,315 respective to each.

Commissioner Stevenson recognized all of the things the Health Department does, including the social service part of their work and the outreach done by the Health Department in the community.

## LIBRARY

Agreement #2021-141 with Patron Point, Inc. for software program for library patron information and outreach

**22. Agreement #2021-141 with Patron Point, Inc. for a software program for library patron information and outreach — Presented by Library Deputy Director Ellen Peterson**

This software is specifically designed for libraries and allows the library to email all patrons at once, to send customized reading recommendations based on what people have checked out before, help with online library card applications, and other functionality for the website and outreach.

The contract period is 03/30/2021 to 03/29/2024. The payable amount is \$54,250.

The new Deputy Director for the Library, Ellen Peterson, was introduced.

## SHERIFF'S OFFICE

Interlocal Agreement #2021-142 with

**23. Interlocal Agreement #2021-142 with Kaysville City for dispatch services for police and fire within city limits — Presented by Chief Susan Poulsen**

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Kaysville City  
for dispatch  
services

The contract period is 07/01/2021 to 06/30/2022. The receivable amount is \$131,628.40.

Interlocal  
Agreement  
#2021-143 with  
Woods Cross  
City for  
formation of a  
public order  
unit

**24. Interlocal Agreement #2021-143 with Woods Cross City for the formation of a public order unit to respond to civil unrest which may occur within Davis County and/or other cities — Presented by Chief Susan Poulsen**

This agreement is for the formation of a public order unit. It's a payable and a receivable for the County to purchase a bulk rate of equipment to outfit that unit with their equipment the necessary equipment needed, and then it will be reimbursed from the City.

The contract period is from 03/30/2021 and will end when the project is finished. The payable and receivable amounts will be determined later.

Agreement  
#2021-144 with  
Justin Vicente  
for Law  
Enforcement  
Academy

**25. Agreement #2021-144 with Justin Vicente for Law Enforcement Academy including wages and benefits — Presented by Chief Susan Poulsen**

The contract period is 03/30/2021 to 03/30/2023. The receivable amount is \$16,090.

Motion to Approve items 1-25, as presented: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

## BOARD OF EQUALIZATION

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Property Tax  
Register

Property Tax Register matters were presented by Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, as follows:

**Auditor's Adjustments**

Nine Veteran's Tax Exemptions and one Active Duty Exemption.

**Assessor's Adjustments**

Three adjustments for 2020.

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

## CONSENT ITEMS

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# COMMISSIONERS' MINUTES – DAVIS COUNTY

Commission  
Meeting  
Minutes

## Meeting Minutes

Meeting Minutes for March 2, 2021 and Work Session Minutes for March 2, 2021, were presented for approval.

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

## COMMISSION COMMENTS

**Commissioner Kamalu** said there is still a lot of cooperation and collaboration from many agencies to help us get through this pandemic. She expressed that she thought it was fantastic that UTA is offering a free fair for everyone that needs transportation to their vaccine appointment to remove a possible barrier. She provided updates stating that Utah ranks 11 out of 51 states for the percentage of vaccines administered and Utah is in the top five in administering doses. Thus far Davis County Health Department has been able to give out all doses that they've received within the seven day requirement. The population in the 85 plus age category is in the 90th percent of that population in Davis County that has received a complete vaccination is considered immune at this point. She added that even the 70 plus age population is getting close to 90 percent vaccinated. She expressed gratitude for everyone who is collaborating for the benefit of Davis County and the entire state. She reminded people that they could see the dashboard on the Davis County website, which shares data regarding COVID-19, and pointed out that we are still in the moderate transmission stage but moving toward the low transmission stage. The interdisciplinary team for Davis County continues to meet every other Tuesday to discuss COVID-19 and met this morning. Commissioner Kamalu anticipated that there would be a statement coming from the Commission in the next week regarding Davis County's plan moving forward once the state mask mandate ends on April 10th.

**Commissioner Elliott** said the water will be turned on at the normal start time, mid-April, and will be shut off in early October. There will be a 20 percent reduction in water right off the bat because of the abnormal winter and dryness of the soil. He asked that people be aware of their water usage and use less water.

**Commissioner Kamalu** advised that more providers are helping the local health departments to get the vaccine out. Pharmacies and even some Associated Foods stores are starting to get the vaccine, which should help the population get access to vaccine appointments.

## MEETING ADJOURNED

Commission meeting was adjourned at 16:35

All publicly distributed materials associated with this meeting are noted as follows:

### A. Agenda

Minutes prepared by:  
Deputy Clerk Rebecca Abbott  
Deputy Clerk/Auditor

Minutes approved on: 06/01/2021

/s/ Curtis Koch  
Curtis Koch  
Clerk/Auditor

/s/ Bob J Stevenson  
Bob J Stevenson  
Commission Chair