

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES 2021-05-18

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on 2021-05-18, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Vice-Chair; Commissioner Lorene Miner Kamalu; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Elliot

All documents from this meeting are on file in the Davis County Clerk/Auditor’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4:06 p.m. and Janet Hansen led the Pledge of Allegiance.

Recognitions,
Presentations
&
Informational
Items

Recognition of Commission Office Manager Janet Hansen. — *Presented by Commissioner Stevenson*

Commissioner Stevenson acknowledged this was Janet Hansen’s last meeting. He expressed appreciation for everything she has done for the Davis County Commission over the years. He then invited Janet Hansen to say a few words.

Janet Hansen expressed her pleasure with working for Davis County and working with so many good people.

Commissioner Stevenson announced the COVID restrictions are over.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

Rhonda Perks, representing the office of Congressman Chris Stewart, advised that all congressional offices went through appropriation requests a few weeks ago. They took into consideration requests made by organizations, entities, and governments. They will be requesting Federal funding for a water tank repair project in Centerville, a request for UTA Frontrunner, and also a Legacy Highway/Frontage Road request. These are the requests that came through the Congressman’s office that will effect Davis County.

Public Hearing

A public hearing was introduced regarding the sale of surplus real property. On April 20, 2021, the Commission made a Motion authorizing and publishing the posting of the Notice of Sale of Davis County surplus and real property. Community and Economic Development Director Kent Anderson summarized all three items on the sale of surplus real property:

1. 627 E 200 South, Centerville. Identified as Tax ID 02-248-001. Known as all of lot 1 in the Dual Creek Place Subdivision.
2. 661 E 200 South, Centerville. Identified as Tax ID 02-248-002. Known as all of lot 2 in the Dual Creek Place Subdivision.
3. 709 E 200 South, Centerville. Identified as Tax ID 02-248-003. Known as all of lot 3 in the Dual Creek Place Subdivision.

See Attachment A.

Commissioner Stevenson opened up the Public Hearing. No comments were made.

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Motion to close Public Hearing: Com. Kamulu
Seconded: Com.Stevenson
All vote: Aye

Animal Care

**BUSINESS/
ACTION**

Summary List #2021-214 of March Animal Adoption Agreements

1. Summary List #2021-214 of March Animal Adoption Agreements — Presented by Commissioner Stevenson

The contract period is 03/01/2021 to 03/31/2021. Adoptions are receivable. No amount was provided.

Summary List #2021-215 of April Animal Adoption Agreements

2. Summary List #2021-215 of April Animal Adoption Agreements — Presented by Commissioner Stevenson

The contract period is 04/01/2021 to 04/30/2021. Adoptions are receivable. No amount was provided.

Attorney's Office

Memo of Understanding #2021-216 between Davis County Sheriff's Office and President and Fellows of Harvard College

3. Memo of Understanding #2021-216 between Davis County Sheriff's Office and President and Fellows of Harvard College — Presented by Chief Deputy County Attorney Neal Geddes

Harvard is doing a study with our pretrial offenders and people being maintained in the jail. The Davis County Sheriff's Office will provide data to Harvard College from their Public Safety Assessment (PSA) tool and Harvard will provide rigorous evaluation of the PSA for the period of one year. The contract period is 04/15/2019 to 04/15/2021.

Resolution #2021-217 authorizing the Filing of Cross-Appeals to 2021 Centrally Assessed Appeals

4. Resolution #2021-217 authorizing the Filing of Cross-Appeals to 2021 Centrally Assessed Appeals — Presented by Chief Deputy County Attorney Neal Geddes

Every year we receive a number of appeals of property which are assessed by the state. A private council would assist with these appeals, counties have now come together to assist with these appeals. A resolution is needed in order for counties to engage in action to address cross-filed appeals.

Clerk/Auditor

Approval of the Traditional Bidding Process and Specification that Parcels will be sold as whole during the Tax Sale

5. Approval of the Traditional Bidding Process and Specification that Parcels will be sold as whole during the Tax Sale — Presented by Clerk/Auditor Curtis Koch

On May 19, 2021 at 10:00 a.m., we will be holding the 2021 Delinquent Property Tax Sale. That is held every year by myself, Clerk/Auditor Curtis Koch. It will be held here at the Davis County Administration Building down in room 131.

This Tax Sale is where Parcels of property that are delinquent in taxes for 5 years will be auctioned. To give you some background on the delinquent parcels for this year, when we first received the list we started with 60 parcels, of those 60 parcels we had 26 homes, 28 parcels of land, and 6 commercial properties.

On the advertisement this year it shows "Preferred Sales".

The definition of Preferred Sales is: These are properties that meet one or more of the following criteria: 1) the county has determined that the property is not an economically viable unit of property to possible bidders with a unique interest in the property due to property characteristics such as size, shape, access, zoning or other factors that may affect the economic value and use of the property; or 2) a non-preferential sale of the property would create a nuisance and/or cloud upon an existing interest in the property and

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could unreasonably diminish the value of such an interest. These properties will initially be offered without competitive bidding to persons or entities who own property that abuts the identified property, or other persons or entities who have a unique interest in the identified property. If these properties are not purchased initially through a preferential sale, the County may offer these properties for sale to the registered bidders at this annual real property delinquent tax sale.

Note: Some properties may have been withdrawn from the sale. The reasons for withdrawal may be that the proper notice has not been given or erroneous legal descriptions, duplicate assessments, litigation, bankruptcy, have been discovered or deferrals or settlements have been granted by the Davis County Commission.

Currently all homes have been redeemed, there are no homes on the sale. We are down to very few land parcels. Six land parcels are preferred and two may go for sale.

We are requesting approval on the traditional bidding process. Parcels will be sold as a whole and not broken down into smaller pieces.

CED

2021-218
Acceptance of
Legacy Events
Center Master
Plan and Direct
Clerk Auditor
to Prepare
TRT/TRCCA
Sales Tax Bond
Proposal to
Fund the
Construction
of the LEC
Master Plan
Project

6. Acceptance #2021-218 of Legacy Events Center Master Plan and Direct Clerk Auditor to Prepare TRT/TRCCA Sales Tax Bond Proposal to Fund the Construction of the LEC Master Plan Project — Presented by Community and Economic Development Director Kent Andersen

Adjustments were made to the Legacy Event Center Master Plan based on the attachment and what was presented in the Work Session meeting on 5/11/2021. There will be continued modifications based on cost, applicability, and availability for the full architectural design.

It was recommended the Commission accept the Legacy Events Center (LEC) Master Plan as presented to the Commission in a Work Session on 5/11/2021 and direct staff to prepare a new LEC Request for Proposal for full architectural services based on the accepted Master Plan. Direct the Clerk Auditor to prepare a TRT/TRCCA sales tax bond proposal to fully fund construction of the LEC Master Plan project upon completion of the architectural services.

See Attachment B.

Agreement
#2021-219with
New Life
Consignment
for Just
Between
Friends
Consignment
Sale

7. Agreement #2021-219 with New Life Consignment for Just Between Friends Consignment Sale — Presented by Community and Economic Director Kent Andersen

This item was introduced, but there was no further discussion. The contract period is 10/04/2021 to 10/09/2021. The receivable amount is \$7,835.53.

Agreement
#2021-220
with North
American
Grappling
Association for
An All Age
Grappling
Tournament

8. Agreement #2021-220 with North American Grappling Association for An All Age Grappling Tournament — Presented by Community and Economic Director Kent Andersen

This item was introduced, but there was no further discussion. The contract period is 09/30/2021 to 10/02/2021. The receivable amount is \$3,234.20.

Agreement
#2021-221
with Rocky
Mountain
National
Events for New
Youth Regional
Wrestling
Tournament

9. Agreement #2021-221 with Rocky Mountain National Events for New Youth Regional Wrestling Tournament — Presented by Community and Economic Director Kent Andersen

This item was introduced, but there was no further discussion. The contract period is 11/17/2021 to 11/21/2021. The receivable amount is \$5,129.40

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Agreement #2021-222 with SnowBasin Sports Education Foundation for Snowbasin's Ski Swap Annual Fundraising

10. Agreement #2021-222 with SnowBasin Sports Education Foundation for Snowbasin's Ski Swap Annual Fundraising — *Presented by Community and Economic Director Kent Andersen*

Snowbasin Ski Swap is the annual fundraising event for the Snowbasin Sports Education Foundation. The contract period is 10/28/2021 to 10/30/2021. The receivable amount is \$4,270.13.

#2021-223 Ground Lease with Utah State University for the proposed Agricultural Heritage Center in Kaysville

11. Ground Lease #2021-223 with Utah State University for the proposed Agricultural Heritage Center in Kaysville — *Presented by Community and Economic Director Kent Andersen*

Community and Economic Development Director Kent Andersen acknowledged Jerry Goodspeed, the Utah State University Horticulturist, in attendance. He noted Jerry Goodspeed has been excellent to work with on the next two items which were discussed in the Work Session that occurred immediately before this meeting.

Ground Lease with Utah State University for the proposed Agricultural Heritage Center at Utah State University Botanical Center in Kaysville. The contract period is 05/18/2021 to 05/18/2036. The rent amount is \$0.00.

Agreement 2021-224 Lease and Management Agreement for the Agricultural Heritage Center in Kaysville

12. Agreement #2021-224 Lease and Management Agreement for the Agricultural Heritage Center in Kaysville — *Presented by Community and Economic Director Kent Andersen*

Lease and Management Agreement with Utah State University for the proposed Agricultural Heritage Center. The lease term shall commence upon completion of construction of the proposed Center. The financial contribution from the County includes a one-time contribution of \$16,000 for the purchase of initial equipment/supplies. For the first two years of the lease term, an annual financial contribution of \$65,000 for operations and maintenance (O&M). Thereafter, the parties agree to review actual costs and potentially adjust the contribution amount. If, for a given calendar year during the lease term, the annual O&M payment is insufficient to cover the O&M costs, Utah State University shall cover any excess costs up to \$113,500, at which time the parties shall each be responsible for 50% of any O&M cost overage. The contract period ends 05/18/2036. The payable amount is to be determined.

Agreement #2021-225 with US Department of the Treasury for Emergency Rental Assistance Program Funds

13. Agreement #2021-225 with US Department of the Treasury for Emergency Rental Assistance Program Funds — *Presented by Community and Economic Director Kent Andersen*

This is the second round of the U.S. Department of the Treasury Emergency Rental Assistance Program funds we are receiving. ERA (2) funds are for use with the initial \$10.7 million already received by the County. County Staff are working with DWS to deploy funds to households needing rental assistance. The state will be the repository for the requests of rental assistance in partnership with Open Doors. The County will remit payments upon completion.

The state did accept the housing assistance fund which is a mortgage assistance fund, details to come in the future.

Commissioner Stevenson made remarks in regards to the Legacy Event Center Master Plan. He noted the value and opportunity the Master Plan of the Legacy Events Center brings to our state for tourism and what we will be able to do for our County in the future. We are working to build a better facility with Utah State after closing the rodeo side of the Legacy Center, which will tie in traditionally with the horses. These venues are a very big deal for our County.

The contract period is 05/10/2021 to 03/31/2022. The receivable amount is \$8,508,417.

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Facilities

Agreement #2021-226 with Western Technologies Inc. for geotechnical testing services for the proposed Agricultural Heritage Center in Kaysville

14. Agreement #2021-226 with Western Technologies Inc. for geotechnical testing services for the proposed Agricultural Heritage Center in Kaysville — Presented by Facilities Director Lane Rose

This item was introduced, but there was no further discussion. The contract period is 05/18/2021 to 06/26/2021. The payable amount is \$5,500.

Commissioner Stevenson acknowledged Facilities Director Lane Rose for his help and service with the Legacy Event Center project.

Health

Agreement #2021-227 with AAA Food Handler as a Utah State approved vendor for Food Handler Training

15. Agreement #2021-227 with AAA Food Handler as a Utah State approved vendor for Food Handler Training — Presented by Commissioner Kamalu

An agreement was introduced from Health and Environmental Services for the recognition of AAA Food Handler as a Utah State approved vendor of services for an acceptable and valid means of food handler training as outlined in the Utah Administrative Code. The contract period begins 05/11/2021 and there is no ending date . The receivable amount is \$15 per successful trainee.

Amendment #2020-643-A with SWCA Environmental Consultants adding Section 17

16. Amendment #2020-643-A with SWCA Environmental Consultants adding Section 17 — Presented by Commissioner Kamalu

An amendment was presented from Health and Environmental Services, Amendment to Contract 2020-643 with SWCA Environmental Consultants, adding Section 17. The contract period begins 04/20/2021 and there is no ending date. No change in the payable amount.

Amendment #2018-544-E with Utah Dept. of Health Arthritis contract

17. Amendment #2018-544-E with Utah Department of Health Arthritis contract adding funding and replacing Attachment A — Presented by Commissioner Kamalu

This amendment from Health Senior Services with the Department of Health was introduced for the Arthritis contract amendment, adding funding and replacing Attachment A. The contract period is 07/01/2021 to 06/30/2022. The receivable amount is an additional \$10,000.

Amendment #2018-574-F with Utah Dept. of Health EPICC

18. Amendment #2018-574-F with Utah Department of Health EPICC replacing Attachment A updating the award number, annual dates, and activities for the 1815 Grant — Presented by Commissioner Kamalu

This is an amendment from Health Community Services for the EPICC (Environment, Policy and Improved Clinical Care) Amendment, replacing Attachment A in Amendment 5 with the new Attachment A updating the award number, annual dates, and activities for the 1815 grant. The contract period begins 09/30/2020 and there is no ending date. No change to the receivable amount.

Agreement #2021-228 with Utah Department of Health for CHEC

19. Agreement #2021-228 with Utah Department of Health for CHEC — Presented by Commissioner Kamalu

This is an agreement from Health, Family and Disease Prevention for the CHEC (Child Health Evaluation and Care) contract to provide funding for outreach which is also known as Early and Periodic Screening, Diagnosis and Treatment (EPSDT) benefit The contract period is 07/01/2021 to 06/30/2025. The receivable amount is \$37,705.

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Agreement #2021-229 with Drug Safe Utah Educational Inc. for E-Cig and drug prevention program

20. Agreement #2021-229 with Drug Safe Utah Educational Inc. for E-Cig and drug prevention program — Presented by Commissioner Kamalu

From Health Community Services, an agreement in accordance with Utah Code § 26A-1-129, DCHD is administering funds to programming which addresses root causes and factors associated with youth use of electronic cigarettes, marijuana, and other drugs in at-risk Davis County Communities. The contract period is 05/18/2021 to 12/31/2021. The pass-through amount is \$27,300.

Agreement #2021-230 with Utah Dept. of Health for FFP Targeted Case Management

21. Agreement #2021-230 with Utah Department of Health for FFP Targeted Case Management — Presented by Commissioner Kamalu

From Health, Family and Disease Prevention, an agreement with the Utah Department of Health, the Targeted Case Management contract that sets out the obligations of the parties in order to claim Federal Financial Participation (FFP) for services delivered to Medicaid eligible children birth through age 3 at the time of the service, and currently enrolled in the Medicaid program. The contract period is 07/01/2021 to 06/30/2025. The receivable amount is up to \$1,100,000.

#2019-244-B Approval of Senior Services Division year three of the four year aging area plan, July 1, 2021 - June 30, 2022

22. Approval #2019-244-B of Senior Services Division year three of the four year aging area plan, July 1, 2021 - June 30, 2022 — Presented by Commissioner Kamalu

From Health Senior Services and with Utah Department of Human Services, Division of Aging and Adult Services, the approval of the Davis County Health Department, Senior Services, year three of the four year plan, 07/01/2021 through 06/30/2022.

Human Resources

Agreement #2021-231 with Utah Dept. of Public Safety, Bureau of Criminal Identification (BCI) for access to database

23. Agreement #2021-231 with Utah Department of Public Safety, Bureau of Criminal Identification (BCI) for access to BCI database for Pretrial Services — Presented by Human Resources Director Chris Bone

This is an agreement that grants access to the Bureau of Criminal Identification (BCI) database for our pretrial services, which will serve as an important tool. BCI requires this agreement and that we follow the rules of access to their database. The contract period is 07/01/2021 to 06/30/2022.

Agreement #2021-232 with GBS Benefit, Inc for Consultant and Advisory Services

24. Agreement #2021-232 with GBS Benefit, Inc for Consultant and Advisory Services — Presented by Human Resources Director Chris Bone

An agreement was presented for GBS to be Davis County's Benefits Consultant/Advisor. The agreement runs for three years to maintain consistency in employee benefits. The contract period begins 07/01/2020 through 07/01/2023 and is renewable each year thereafter for a period of three years. The payable amount is \$48,000 per year.

Sheriff's Office

Memo of Understanding #2021-233 with The Bureau of Alcohol, Tobacco,

25. Memo of Understanding #2021-233 with The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) to provide an investigator to the Task Force — Presented by Chief Deputy Susan Poulsen

A Memo of Understanding was presented for Davis County Sheriff's Office to provide an investigator to join The Alcohol, Tobacco, Firearms, and Explosives (ATF) taskforce for Project Safe Neighborhood, which has the

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Firearms and Explosives (ATF) to provide an investigator to the Task Force

mission of reducing gun crimes and violence in America. Project Safe Neighborhood links local programs to provide tools to investigate and prosecute gun criminals through the creation of a task force. Davis County Sheriff's Office will provide an investigator to the Task Force to perform those investigative activities and duties as described in the Memo of Understanding. There will be forthcoming Memo's connected to this mission in regards to vehicle use and overtime. The contract period ends 09/30/2026. There is no amount.

Approval of Training reimbursement agreement with Kathryn Paige Young

26. Training reimbursement agreement #2021-234 with Kathryn Paige Young for Special Functions and Basic Corrections training. — *Presented by Chief Deputy Susan Poulsen*

Training reimbursement agreement for Special Functions and Basic Corrections training, including wages, benefits, and meal plan for the academy. The contract period is 06/18/2021 through 06/18/2023. The receivable amount is \$14,002.

Replacement of previously approved agreement 2021-077 with Open Doors

27. Replacement of previously approved agreement #2021-077 with Open Doors — *Presented by Chief Deputy Susan Poulsen*

This is a replacement of #2021-077 with Open Doors as page two was omitted from the contract the first time. The agreement is to provide housing, food, basic hygiene products, and general care to individuals residing in Davis County that have tested positive for COVID 19 or been exposed to someone who has tested positive. The contract period 05/18/2021 until both parties are satisfied. The amount is \$1500 a month for every month requested. This approval is to update our record to include all pages.

Commissioner Kamalu mentioned attending the beautiful memorial for Law Enforcement and asked Susan Poulson to explain its significance. Susan Poulson explained Davis County Sheriff's Office held the ceremony to remember those who have lost their lives or been injured in the line of duty.

Commissioner Stevenson noted how good the memorial was and said he had suggested each of the cities in the county be invited next year to participate in the ceremony.

Motion to Approve Business and Action Items 1 through 27 as presented: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments:

Tax Exemption Requests

- Three Tax Exemption requests are recommended for approval

Appeals

- One Appeal was approved

Abatements

- One Abatement was denied

Corrections

- Six corrections applying \$8,153.63 in Veteran Abatements to three separate properties for Tax Year 2020.

Treasurer's Adjustments:

- Six small balance write-offs from 04/01/2021 through 04/30/2021, made up of six items totaling 39 cents.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

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Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

**CONSENT
ITEMS**

Commission
Meeting
Minutes

Meeting Minutes

Meeting Minutes for April 20, 2021, were presented for approval.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**COMMISSION
COMMENTS**

Commissioner Stevenson invited other comments.

Community and Economic Development Kent Anderson added the 23rd annual Great Salt Lake Bird Festival just ended this last weekend. He commended his staff for the terrific job they did. The first Kids Day was held at the festival.

Commissioner Kamulu commented on the appreciation dinner for the Davis County Search and Rescue Team. The day it was scheduled to be held, the team was on a rescue mission. It was decided to not postpone it and relocate to the command center. They successfully performed the rescue just in time for the dinner. Thank you to the commission staff who put that all together.

Commissioner Kamulu advised that the Health Department is still doing the drive-thru vaccination clinic. They are also going to businesses and organizations that request on-site vaccinations to reduce barriers. Those requests can be made online.

Commissioner Kamulu noted the Utah Association of Counties conference. She stated a lot of Davis County officials attended. She commended the Davis Conference Center’s staff and the great job they did. Commissioner Stevenson organized a tour of Hill Air Force Base for the attendees before the conference.

**MEETING
ADJOURNED**

Commission meeting was adjourned at 16:52

All publicly distributed materials associated with this meeting are noted as follows:

- A. Dual Creek Place Subdivision maps
- B. Legacy Events Center Master Plan

Minutes prepared by:
Rian Santoro
Deputy Clerk/Auditor

Minutes approved on: 6/15/2021

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Bob J Stevenson
Bob J Stevenson
Commission Chair