

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES

April 21, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on April 21, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott. Curtis Koch, Davis County Clerk/Auditor, and Neal Geddes, Chief Civil Deputy County Attorney, were both present in the audience.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

### OPENING

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Due to the Coronavirus pandemic, special meeting circumstances apply.

**NOTICE OF SPECIAL MEETING CIRCUMSTANCES DUE TO COVID-19 PANDEMIC:** In keeping with recommendations of Federal, State and Local authorities to limit public gatherings to control the continuing spread of COVID-19, and in accordance with Utah Governor Gary Herbert's Executive Order on March 18, 2020, suspending some requirements of the Utah Open and Public Meetings Act, the Board of Davis County Commissioners will make the following adjustments to our normal meeting procedures.

- Some or all members of the Board and meeting presenters may participate electronically via phone or video conference.
- In-person participants will be limited to no more than 10 people and will be by invitation only.
- **Public Comment will not be taken during the meeting but may be submitted through the means listed below. Comments submitted before 3:30 pm on Tuesday, April 14 will be distributed to Board members prior to the meeting:**
  - Online at <https://www.daviscountyutah.gov/commission/contact>, via email at [commissioners@daviscountyutah.gov](mailto:commissioners@daviscountyutah.gov) or by telephone at 801-451-3200
  - Meeting proceedings may be viewed remotely through YouTube live-streaming: <https://www.daviscountyutah.gov/commission/meetings>

The meeting convened at 4:00 p.m., and Shauna Brady, Confidential Administrative Assistant to the Commissioners, led the Pledge of Allegiance.

Recognitions,  
Presentations &  
Informational  
Items

**#2020-152-A Reauthorization and Extension of Proclamation Declaring a State of Emergency and Invoking Emergency Powers in Davis County Due to a Public Health Emergency — Presented by Commissioner Kamalu**

This item is a reauthorization and Extension of the Proclamation Declaring a State of Emergency and Invoking Emergency Powers in Davis County Due to a Public Health Emergency. The first one was instituted on March 18, 2020, for 30 days, and expired on April 17. This reauthorization extends the Proclamation through May 17. The County continues to assess the county-specific data to determine the steps necessary to protect public safety and eligibility for state and federal funding.

### PUBLIC COMMENTS

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The public was invited to make comments to the Commission, but none were submitted.

### BUSINESS/ ACTION

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Agreement  
#2020-0156  
with  
ConvergeOne  
for AVST

**Agreement #2020-0156 with ConvergeOne for AVST (xMedius) Voicemail Maintenance — Presented by Commissioner Kamalu**

This agreement is with ConvergeOne for AVST (xMedius) voicemail maintenance. The contract period is

# COMMISSIONERS' MINUTES – DAVIS COUNTY

(xMedius)  
Voicemail  
Maintenance

04/29/2020 to 04/28/2021. The payable amount is \$5,228.80.

Motion to Approve: Com. Elliott  
Seconded: Com. Stevenson  
All voted Aye

Donation  
#2020-0157  
with US Bank  
for meals  
provided to  
Sheriff's Office  
employees  
during the  
COVID-19  
Emergency  
Management  
response

## **Donation #2020-0157 with US Bank for meals provided to Sheriff's Office employees during the COVID-19 Emergency Management response— Presented by Commissioner Kamalu**

This donation agreement with US Bank provided lunch to the Sheriff's Office employees during the COVID-19 Emergency Management response on April 9, 2020. The contract period is 04/09/2020 to 04/09/2020. The receivable amount is \$250.

Motion to Approve: Com. Elliott  
Seconded: Com. Stevenson  
All voted Aye

Memo of  
Understanding  
#2020-0158  
with Securus-  
provide each  
inmate one free  
Video Connect  
session per  
week until the  
stay at home  
order is lifted

## **Memo of Understanding #2020-0158 with Securus- provide each inmate one free Video Connect session per week until the stay at home order is lifted— Presented by Commissioner Kamalu**

This memo of understanding with Securus provides each inmate one free Video Connect session per week until the stay at home order is lifted. The contract begins 4/21/2020. There is no associated cost.

Agreement  
#2020-0159  
with Pine Cove  
Consulting to  
update WIFI at  
the Davis  
Conference  
Center

## **Agreement #2020-0159 with Pine Cove Consulting to update WIFI at the Davis Conference Center — Presented by Commissioner Kamalu**

This agreement is with Pine Cove Consulting to update WIFI at the Davis Conference Center. The contract period is 04/21/2020 to 12/31/2020. The payable amount is \$76,638.55.

Agreement  
#2020-0160  
with Creative  
Empire, LLC dba  
Mango  
Languages for  
language  
learning  
database for  
Davis County  
Library

## **Agreement #2020-0160 with Creative Empire, LLC dba Mango Languages for language learning database for Davis County Library — Presented by Commissioner Kamalu**

This agreement is with Creative Empire, LLC dba Mango Languages, the language learning database for the Davis County Library System. It's an increase of \$641, or a five percent increase over last year by way of comparison—increases in the database cost range from two to five percent annually. Mango offers basic language instruction in over 90 languages, including America Sign Language, Chinese, German, Hebrew, Russian, and Yiddish, and specialty languages like medical Spanish and Russian slang. The database can be accessed through the library's web page via the County website at <http://www.daviscountyutah.gov/>. The contract period is 04/21/2020 to 03/31/2021. The payable amount is \$13,479.

Agreement #  
2020-0161 with  
Precision Power  
Inc. for three-  
year backup  
generator  
service for 4  
locations

## **Agreement #2020-0161 with Precision Power Inc. for three-year backup generator service for 4 locations: 1) Admin Bldg; 2) Public Works; 3) Animal Care; and 4) Legacy Events Center — Presented by Commissioner Kamalu**

This agreement is with Precision Power Inc. for a three-year backup generator service for the County Administration Building, the Public Works Building, the Animal Care Building, and the Legacy Events Center. The contract period is 04/21/2020 to 04/30/2023. The payable amount is \$3,611 per year.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

Summary List #2020-0162 of Animal Care adoption agreements: January 2020 (97); February 2020 (83); and March 2020 (69)

## **Summary List #2020-0162 of Animal Care adoption agreements: January 2020 (97); February 2020 (83); and March 2020 (69) — Presented by Commissioner Kamalu**

This summary list of Animal Care adoption agreements covers the period beginning January 1 through the end of March 2020. In January, there were a total of 97 adoptions, in February, there were 83, and there were 69 in March. The contract period is 01/01/2020 to 03/31/2020.

#2020-0163 Application to Indigent Capital Defense Fund for costs associated with the defense of Michael Jameel Hines

## **#2020-0163 Application to Indigent Capital Defense Fund for costs associated with the defense of Michael Jameel Hines — Presented by Commissioner Kamalu**

This item applies to the Indigent Capital Defense Fund for costs associated with the defense of accused Michael Jameel Hines. The contract period begins on 04/21/2020. The receivable amount is to be determined.

#2020-0164 Consider approval of Davis County Federal Awards Policy and Procedures

## **#2020-0164 Consider approval of Davis County Federal Awards Policy and Procedures — Presented by Curtis Koch, Clerk/Auditor**

This item is a request to consider the approval of the Davis County Federal Awards Policy and Procedures. It includes the federal award guidelines that need to be put in place to ensure county compliance with the receipt of federal funds relative to COVID-19 and for Community Development Block Grant (CDBG) funds. The policy effective date is 04/21/2020.

Curtis expressed thanks for the hard work put into creating this policy by Heidi Voordeckers, Chief Deputy Clerk/Auditor, and Mike Kendall, County Senior Civil Counsel. He also thanked Janet Hanson and Shauna Brady for putting it on the meeting agenda on short notice.

Motion to Approve All Remaining Items: Com. Stevenson  
Seconded: Com. Elliott  
All voted Aye

Commissioner Elliott moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

## **BOARD OF EQUALIZATION**

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Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Under Auditor's Adjustments, were there two requests to abate taxes for Veteran Exemption for 2019.

Motion to Approve: Com. Stevenson  
Seconded: Com. Elliott  
All voted Aye

Commissioner Elliott moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## CONSENT ITEMS

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Check Registers

### Check Registers

Check Registers were approved.

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

## COMMISSION COMMENTS

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**Commissioner Kamalu** began to say that Curtis helped with the county Republican Party. For the record, **Curtis Koch, the County Clerk/Auditor**, clarified that his office reached out to both political parties and offered to brainstorm and give advice, amidst the COVID-19 pandemic. Once that advice was given, his office was completely hands-off. He went on to say that given the pandemic situation, it was important to allow the parties to bounce ideas off of the election officials and make sure that fair, equitable, and safe elections were occurring. Generally, these issues are specific to the party or convention, and his office is not involved, but this was a rare instance where they did offer them ideas. Curtis praised both parties for providing the Clerk/Auditor's Office with a certification list promptly yesterday by 5:00 p.m.

**Commissioner Kamalu** also acknowledged the fantastic job of both parties and thanked Curtis' office for offering that guidance and said he was a stand-out in the state.

She said the Health Director is actively involved in receiving input from the city leaders and ensuring they get their questions answered so that the managers can answer questions from their citizens. She said, fortunately, the 15 cities in Davis County have a great collaboration with the County. She reiterated the following update given to the city mayors and managers yesterday, by Brian Hatch, the County Health Director. This data can currently be found on the County's website <http://www.daviscountyutah.gov/health/covid-19>

**UPDATE:** As of yesterday, the number of confirmed COVID-19 cases to date in Davis County is 242. They are incredibly excited about the cooperation of citizens and businesses. It has allowed them to have some very encouraging numbers. The Health Department watches to see whether the numbers are increasing or decreasing. From week one to week two, there was a 300 percent increase (but those numbers were smaller originally); from week two to week three, there was a 325 percent increase; and from week three to week four, there was 176.5 percent increase. By week five, there was a 44.7 percent increase, and then they began to see the flattening [of the curve.] From week five to week six was a 7.4 percent decrease, and from week six to week seven was a 39.3 percent decrease. This data reflects all that citizens and businesses are doing to comply with both state and county directives along with the local health order. She repeated what the Health Director had said, which is that eventually, we will all have exposure to the virus, but right now, we don't have community immunity. It's essential to do all we can while it is being studied. Of the confirmed cases, 52.1 percent are from known contacts, and 33.1 percent of those are community-acquired. More statistics can be found on the County's website. She said there would be an opportunity to start opening the businesses in Davis County on May 1. Most companies were already open if they could practice social distancing with the public, but individual companies had to close that weren't able to do that. More information will follow concerning the plans to reopen.

## MEETING ADJOURNED

Commission meeting was adjourned at 4:24 p.m.

Minutes prepared by:

Shairise Bills

Deputy Clerk/Auditor

Minutes approved on: 05/19/2020

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Lorene Miner Kamalu

Lorene Miner Kamalu

Commission Chair