

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES

November 24, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on November 24, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; Commissioner Randy B. Elliott; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: None

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

### OPENING

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The meeting convened at 4:02 p.m. and Josh Johnson, Davis County Library Director, led the Pledge of Allegiance.

Recognitions,  
Presentations &  
Informational  
Items

#### **Recognition of retirees: Jana Bake, Human Resources - 42 Years; and Chris Sanford, Library Director - 35 Years** — *Presented by Commissioner Kamalu*

Commissioner Kamalu stated that it is pretty remarkable to imagine the quantity of work and the quantity of benefit and service to a county over a career such as these and how one single person can make a huge difference. Then when you multiply that by the amount of years that both Chris and Jana have been serving in Davis County, they have made a remarkable impact for not only the county as an organization but for citizens all across this entire county. She hopes that both Chris and Jana can sense that their years of contributions and their dedication are very apparent to the Commission and that they are so thankful.

Commissioner Kamalu invited Chris Sanford up to the front to speak about her years of service and read a brief tribute; Chris is an intentional mentor and coach for any staff member. She has tremendous determination and an attention to detail. Chris is never satisfied with good enough and she constantly works toward improvement. Chris is fiercely protective of her staff and not a fan of the word no, instead it is "what can we do" or "how can we make it work." Chris looks for ways to improve or add service for our patrons as she has always been their advocate as well. Chris is often the last one to leave at night and has already made three or four phone calls and solved several problems all before she even gets to work in the morning. The Davis County Library System would not be where it is today without Chris' hard work determination and commitment to the job. The Commission expressed excitement for her as she moves forward and added that she will be greatly missed. Chris thanked the commission and all whom she has worked with over the years. She added how much she will miss everyone but that the Library is in great hands.

Commissioner Kamalu invited Jana up to the front and read comments from colleagues in the Human Resources office; Jana is extremely competent and smart in everything she does. She is thorough and makes sure things are done well. She brings the best treats to the office parties. Jana is fair, forgiving, fun and happy except during budget season. Jana sincerely cares about everyone she works with and is considered a friend for life by her peers and will be truly missed. Commissioner Kamalu then read a brief tribute and gave Jana the opportunity to speak; Jana takes a wealth of knowledge with her that the team will certainly miss. Jana knows many many employees and supervisors in the county and I have noticed in my two years that everyone seems to know Jana. Her dedication to county services is admirable. Jana is a walking history book for Davis County HR and we wish that we could publish her thoughts for future reference. She portrays professionalism in every situation. Colleagues have witnessed her tackle difficult situations with poise and character. Jana thanked everyone for their kind words and added what an amazing career she has had and is so grateful for the experiences and relationships she has built over the years.

Both Jana and Chris were presented with a personalized vase and a Davis County coin in honor of their commendable years of service.

**Introducing Josh Johnson as the new Davis County Library Director** — *Presented by Commissioner Kamalu*

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Commissioner Kamalu spoke about Mr. Johnson's experience in the County Library system for over 20 years working his way up to Deputy Director, and added how excited the county is to have him now as the Director and invited him to introduce himself. Mr. Johnson gave some background on his education and experience and said how excited he is to start in this new position. He has loved working within the Davis County Library system and is looking forward to his first official day on December 1st.

## **Notice of Intent #2020-638 to Engage in Contract Negotiations with Modern Out West PLLC - Architectural Services for the Legacy Event Center Phases I, II, III — Presented by Curtis Koch**

Commissioner Kamalu added that the Legacy Events Center is already a remarkable facility and that it is exciting to see that it is going to be even better.

### **PUBLIC COMMENTS**

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The public was invited to make comments to the Commission.

Commissioner Kamalu stated that due to implemented Covid restrictions not as many people are allowed to attend commission meetings in person, but that the public is welcome to submit comments through phone calls or email. No public comments were received and no public comments were made in person

### **BUSINESS/ ACTION**

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Amendment  
#2019-174-F  
with Utah  
Office for  
Victims of  
Crime

## **Amendment #2019-174-F with Utah Office for Victims of Crime for additional VOCA Grant funding for two new computers — Presented by Commissioner Kamalu**

The contract period is 07/01/2020 to 06/30/2021. The receivable amount is \$3,300.

Application  
#2020-639  
made to DC  
Legislative Body  
under UCA  
52-2-1347

## **Application #2020-639 made to DC Legislative Body under UCA 52-2-1347 for consideration of correction of 2017 property assessment on Tax ID's 13-045-007 & 13-045-0039 — Presented by Commissioner Kamalu**

The contract period is 01/01/2017 to 12/31/2017.

Agreement  
#2020-640 with  
Seagull  
Publishing and  
Marketing.

## **Agreement #2020-640 with Seagull Publishing and Marketing for creation, printing and distribution of the Visitor Guide, Dining Guide, Visitor Map for the Tourism Dept. All publications include a full page ad placement for Discover Davis — Presented by Commissioner Kamalu**

The contract period is 11/24/2020 to 06/30/2021. The payable amount is \$5,000.

Agreement  
#2020-641 with  
VK Electric Inc.

## **Agreement #2020-641 with VK Electric Inc. for electrical services to install and set up new backup generator at the Davis Conference Center — Presented by Commissioner Kamalu**

The payable amount is \$26,301.11.

Agreement  
#2020-642 with  
Grantanalyst.co  
m LLC dba  
ZoomGrants

## **Agreement #2020-642 with Grantanalyst.com LLC dba ZoomGrants for SaaS Online Grants Life-Cycle Application Management Software — Presented by Commissioner Kamalu**

The contract period is 11/01/2020 to 11/30/2021. The payable amount is \$6,500.

Agreement  
#2020-643 with  
SWCA, Inc., dba  
SWCA  
Environmental

## **Agreement #2020-643 with SWCA, Inc., dba SWCA Environmental Consultants for water quality study (septic) — Presented by Commissioner Kamalu**

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Consultants                    The contract period begins 11/24/2020 with no ending date. The payable amount is \$164,726.

Agreement #2020-644 with Joseph Nemelka                    **Agreement #2020-644 with Joseph Nemelka to provide indigent defense legal services — Presented by Commissioner Kamalu**

The contract period is 12/01/2020 to 12/31/2021. The payable amount is \$97,500.

Grant Application #2020-645 to Utah Commission on Criminal & Juvenile Justice (CCJJ)                    **Grant Application #2020-645 to Utah Commission on Criminal & Juvenile Justice (CCJJ) for two-year Coronavirus Emergency Supplemental Funds (CESF) grant from Federal Bureau of Justice — Presented by Commissioner Kamalu**

Commissioner Kamalu added that with these funds Davis County Pretrial Services and the Sheriff's office will coordinate to provide remote pretrial interviews to facilitate the release of detainees during the pandemic. These funds will also help to offset the costs of drug testing and electronic monitoring for defendants with economic hardships.

Patty Fox, Manager of Pretrial, explained that this grant is aimed to help criminal justice agencies respond to the pandemic in the jail. We have defendants who are incarcerated at the pre-trial level and are remaining there because we don't currently have a mechanism to interview them and facilitate their release because of the pandemic. Therefore this grant will help fund positions in the jail that will facilitate remote interviews with these defendants and certainly help those folks who are unable to post bail be able to be released from jail safely and effectively to pre-trial and not lose jobs and livelihood.

The contract period is 10/01/2020 to 12/31/2021. The receivable amount is \$198,619.

Agreement #2020-646 with Western Landscaping LLC                    **Agreement #2020-646 with Western Landscaping LLC to install a water filter on irrigation water system — Presented by Commissioner Kamalu**

The contract period begins 11/24/2020 with no ending date . The payable amount is \$13,900.

Agreement #2020-647 with Centerline Development                    **Agreement #2020-647 with Centerline Development to raise manholes and water valves, install survey monuments along Jennies Court in Kaysville — Presented by Commissioner Kamalu**

The contract period is 11/24/2020 to 11/24/2021. The payable amount is \$5,800.

Agreement #2020-648 with Horrocks Engineers                    **Agreement #2020-648 with Horrocks Engineers for design engineering services for the North Fork Holmes Creek/Fairfield Road Box Culvert Project — Presented by Commissioner Kamalu**

The contract period is 11/24/2020 to 12/31/2021. The payable amount is \$39,700.

Agreement #2020-649 with Corbin Joseph Shaw                    **Agreement #2020-649 with Corbin Joseph Shaw for Special Functions and Basic Corrections training, including wages and benefits — Presented by Commissioner Kamalu**

The contract period is 11/24/2020 to 11/24/2022. The receivable amount is \$13,518.

Agreement #2020-650 with Accent Automatics Entrance Solutions, Inc.                    **Agreement #2020-650 with Accent Automatics Entrance Solutions, Inc. to install two ADA compliant doors at the exterior entrance at the Jail — Presented by Commissioner Kamalu**

The contract period begins 11/24/2020 with no ending date . The payable amount is \$5,080.

Agreement #2020-651 with Step Saver, Inc.                    **Agreement #2020-651 with Step Saver, Inc. for water softener valve replacements for 2 units, resin beads replacements, service and parts for water softener repairs — Presented by Commissioner Kamalu**

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Step Saver, Inc.

The contract period begins 11/24/2020 with no ending date . The work is to be completed by 12/31/2020 and three quotes are included in attachments. The payable amount is \$26,142.51.

Donation  
#2020-652 with  
Washington  
Heights Church.

**Donation #2020-652 with Washington Heights Church for funds to be used for bulletproof vests or other protective gear for the Sheriff's Office — Presented by Commissioner Kamalu**

Commissioner Kamalu added that Davis County is very grateful to Washington Heights Church for their donation.

The contract period is 12/20/2020 to 12/20/2020. The receivable amount is \$15,000.

Agreement  
#2020-653 with  
Utah New  
Vision  
Construction,  
LLC.

**Agreement #2020-653 with Utah New Vision Construction, LLC for building commissioning for the Jail Medical Observation Unit 2020-653 — Presented by Commissioner Kamalu**

The other bids are held at the Davis County Sheriff's Office. TBC's bid was \$47,770 and VBFC's bid was \$54,990.

The contract period begins 11/24/2020 with no ending date . The payable amount is \$32,200.

Real estate  
purchase  
contract  
#2020-654 for  
land with IGOG  
LLC.

**Real estate purchase contract #2020-654 for land with IGOG LLC. to purchase property near the Davis Conference Center in Layton — Presented by Commissioner Kamalu**

Ken Andersen, Community & Economic Development Director, informed the commission that what we're asking for is a little bit of flexibility as we go through the negotiations. This is an offer that won't exceed the acreage amount but it could be a little bit less as both parties work on the radiuses needed for turning vehicles. Therefore the acreage amount could go down slightly. He also noted that on the seller's obligations maximum flexibility was requested but it is likely that some of these items won't be able to proceed based on the existing CC&R's. This is why flexibility is being asked for so that the chair can execute any subsequent amendments that contain those items.

The payable amount is \$2,474,231 plus closing costs .

Motion to Approve all action and business items noting the need for flexibility in Real Estate Contract #2020-654 :

Com. Stevenson

Seconded: Com. Elliott

All voted Aye

Commissioner Elliott moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

## BOARD OF EQUALIZATION

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Property Tax  
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

### **Auditor's Adjustments:**

#### **Appeals**

- Approved Report Various \$192,591 - See Report-Land & Building Value Change. There was no Change in Value Report.

#### **Abatements**

- Late Abatement Application Requests totaling \$17,395.68

#### **Corrections**

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- Two properties that are exempt entity purchased property and seven veteran exemption tax abatements for the year 2019.

## **Assessor Initiated Corrections**

- Approved Report Various -\$977,150 from the difference in taxable value

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

Commissioner Stevenson moved to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

## **CONSENT ITEMS**

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Commission  
Meeting  
Minutes

### **Meeting Minutes**

Meeting Minutes for October 13, 2020 and Special Meeting Minutes for October 20, 2020, were presented for approval.

Motion to Approve: Com. Stevenson

Seconded: Com. Elliott

All voted Aye

## **COMMISSION COMMENTS**

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Commissioner Kamalu invited other comments from the dais.

Clerk/Auditor

**Curtis Koch** commented that he wanted to take a minute to thank the two ladies that we recognized earlier in the meeting. He added that they are individuals that he and everyone in his office has worked with for years and he wanted to go on the record from the Clerk Auditor's Office thanking them for their years of service. They have been gracious. They have been true leaders in Davis County and they will truly be missed.

County  
Attorney

**Neal Geddes** commented that he would like to express his gratitude to Jann and Chris. He has worked with both of them quite extensively for almost 10 years and they are both outstanding examples of the type of people we want here at Davis County. He added that when Commissioner Kamalu was reading some of the comments that colleagues from HR had said about Jana she mentioned everyone knows Jana, and that in his mind he immediately added "and everybody likes and adores Jana" and that the same is true for Chris as well. He is so very appreciative of the opportunity to have worked with them. He is excited for them personally but sad from a professional standpoint to see them go. He also added that he wanted to put on the record that he is excited for Josh Jones. He has worked with him quite a bit over the last several years and has seen him grow tremendously. He added that Josh has great talent and believes that he is going to be a great Library Director continuing the tradition that we have had here Davis County.

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**Commissioner Elliott** commented that he echoes the same words that have been shared. Many have enjoyed great relationships with those two wonderful ladies. They have been with Davis County for a long time and both came up through the ranks having successful careers. They will be missed. Thank you again for your years of great service.

**Commissioner Stevenson** commented that he believes the thing to look at with both Chris and Jana, and actually all Davis County employees, is that as he came here in a leadership position and was brand new how these people reached out to help. To help build up by teaching and help to push individuals along as far as they can go. He added that he is looking forward to working with both the new Library Director and Human Resources Director to help build upon everything that has already been established. These organizations have some very good people. It is wonderful to be surrounded by people you can learn from because they are willing to teach you. He then thanked them again for all that they have done in their amazing careers.

**Commissioner Kamalu** echoed and agreed with everything that had been said about both Chris and Jana. She gave a brief history on the Thanksgiving holiday and added that she believes that it is very appropriate that we have a thanksgiving holiday 10 months into a pandemic. It has been said and recognized by many for a long time, and even in the middle of a very difficult time such as this pandemic just as it was a very difficult time in the Civil War, there are still many blessings and many silver linings and many helps that we give to each other that are very important to stop and to recognize. She added that she believes that is what Davis County will be doing over these next several days - feeling grateful for this opportunity to stop and to give thanks. She and the other Commissioners are so thankful for all those who have been working so hard for the benefit of Davis County employees, citizens and businesses during such a difficult stretch. We give thanks to all of you and hope that you feel great comfort and peace and also pride in the work and the effort to serve your fellow man during an unusual and extraordinary time. She thanked everyone again and wished everyone a wonderful holiday weekend.

MEETING  
ADJOURNED

Commission meeting was adjourned at 4:50

Minutes prepared by:  
Kandice Cotterell  
Deputy Clerk/Auditor

Minutes approved on: 12/22/2020

/s/ Heidi Voordeckers for  
Curtis Koch  
Clerk/Auditor

/s/ Lorene Miner Kamalu  
Lorene Miner Kamalu  
Commission Chair