

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

April 14, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on April 14, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; and Commissioner Bob J Stevenson. Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney were both present in the audience.

Excused: Vice-Chair; Commissioner Randy B. Elliott

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the Coronavirus pandemic, special meeting circumstances apply.

NOTICE OF SPECIAL MEETING CIRCUMSTANCES DUE TO COVID-19 PANDEMIC: In keeping with recommendations of Federal, State and Local authorities to limit public gatherings to control the continuing spread of COVID-19, and in accordance with Utah Governor Gary Herbert's Executive Order on March 18, 2020 suspending some requirements of the Utah Open and Public Meetings Act, the Board of Davis County Commissioners will make the following adjustments to our normal meeting procedures.

- Some or all members of the Board and meeting presenters may participate electronically via phone or video conference.
- In-person participants will be limited to no more than 10 people and will be by invitation only.
- **Public Comment will not be taken during the meeting but may be submitted through the means listed below. Comments submitted before 3:30 pm on Tuesday, April 14th will be distributed to Board members prior to the meeting:**
 - Online at <https://www.daviscountyutah.gov/commission/contact>, via email at commissioners@daviscountyutah.gov or by telephone at 801-451-3200
- Meeting proceedings may be viewed remotely through YouTube live-streaming: <https://www.daviscountyutah.gov/commission/meetings>

The meeting convened at 4:00 p.m., and Brian Hatch, Davis County Health Director, led the Pledge of Allegiance.

PUBLIC COMMENTS

The Commission expressed gratitude for the two support staff in the Commission office, and thanked Janet Hanson, Office Manager, who was present.

The public was invited to submit comments to the Commission, but none were submitted.

BUSINESS/ ACTION

Request to rescind/clarify action taken on April 7, 2020 Commission Meeting regarding:

- a. Community Development Block Grant (CDBG)(draft) PY2020-2021 Annual Action Plan
- b. Community Development Block Grant (CDBG) Amended PY 2019-2020 Annual Action Plan

On April 7, 2020, the Davis County Commission opened a public hearing pursuant to the Citizen Participation Plan to consider items a and b as noted above. The items were presented to the Commission as drafts of the proposed Annual Action Plans. This hearing was the first hearing to allow public comments on the CDBG process. The County inadvertently called for a motion to adopt items a and b, but the intent of

COMMISSIONERS' MINUTES – DAVIS COUNTY

the public hearing was to allow for the annual action plans recommendations and proposed changes to be added to the public record. To clarify, the motion to adopt effectively adopted the proposed annual action plans into the public record, but did not adopt the plans for the purposes of approval.

Motion to Rescind any inadvertent motion to approve the annual action plans: Com. Stevenson

Seconded: Com. Kamalu

All voted: Aye.

Ratification
#2019-0013-A
Ratify
temporary
amendment to
Financial Policy
#310 - Donation
Policy -

Ratification #2019-0013-A Ratify temporary amendment to Financial Policy #310 - Donation Policy - modifies process for soliciting and receiving donations specific to the Sheriff's Office and Health Department — Presented by Commissioner Kamalu

This ratification temporarily amends the Financial Policy #310 - Donation Policy - to modify the process for soliciting and receiving donations specific to the Sheriff's Office and Health Department The contract period begins 07/05/2020.

Agreement
#2020-0147
with Jason
Sorensen for
consulting
services for
emergency
manager

Agreement #2020-0147 with Jason Sorensen for consulting services for emergency manager — Presented by Commissioner Kamalu

This agreement is with Jason Sorensen to provide consulting services to the emergency manager in the county in response to COVID-19. The contract period is 03/01/2020 to 05/31/2020. The payable amount is \$40 per hour, but not to exceed \$6,000.

Request to
rescind
amendment
#2019-554A
with Utopia for
WIC Bountiful
Communication
Line

Request to rescind amendment #2019-554A with Utopia for WIC Bountiful Communication Line — Presented by Commissioner Kamalu

Request to rescind amendment #2019-554A with Utopia, for the Women, Infants, and Children (WIC) Bountiful Communication Line.

Amendment
#2019-0554-B
with Utopia for
decreased
pricing for the
WIC Bountiful
Communication
Line

Amendment #2019-0554-B with Utopia for decreased pricing for the WIC Bountiful Communication Line — Presented by Commissioner Kamalu

The amendment is with Utopia for decreased pricing for the WIC Bountiful Communication Line. The contract period is 04/13/2020 to 09/29/2022. The payable amount is \$1,800 each year for three years.

Agreement
#2020-0148
with Utah Dept.
of Health for
COVID-19
general
response
funding

Agreement #2020-0148 with Utah Dept. of Health for COVID-19 general response funding — Presented by Commissioner Kamalu

This agreement is with Utah Dept. of Health for COVID-19 general response funding. These funds were appropriated by the legislature earlier this year. This is the first allocation of these funds; the rest of which will come later. The contract period is 01/20/2020 to 12/31/2020. The receivable amount is \$281,125.

2020-0149
Federal Fiscal
Year 2020
Certifications
and Assurances
for FTA
Assistance
Programs with
Utah
Department of
Transportation
(UDOT)

#2020-0149 Federal Fiscal Year 2020 Certifications and Assurances for FTA Assistance Programs with Utah Department of Transportation (UDOT) — Presented by Commissioner Kamalu

This item is Federal Fiscal Year 2020 Certifications and Assurances for Federal Transit Administration (FTA) Assistance Programs with the Utah Department of Transportation (UDOT). The contract period is 10/01/2019 to 09/30/2020.

Amendment

Amendment #2019-0013-A with David Livingston for County leased property payment increase with 12

COMMISSIONERS' MINUTES – DAVIS COUNTY

#2019-0013-A with David Livingston for County leased property payment increase with 12 month extension

month extension — Presented by Commissioner Kamalu

This amendment is with David Livingston for a County leased property payment increase along with a 12-month extension. The lease provides a temporary location to house the Legal Defender's office. The contract period is 01/02/2019 to 12/31/2021. The payable amount is \$1,870 per month.

Agreement #2020-0150 with Vortex Colorado, Inc. for replacement of exterior doors at Valley View Golf Course

Agreement #2020-0150 with Vortex Colorado, Inc. for replacement of exterior doors at Valley View Golf Course — Presented by Commissioner Kamalu

This agreement is with Vortex Colorado, Inc. for replacement of the banquet hall exterior doors at the Valley View Golf Course. The contract period is 04/14/2020 to 06/30/2020. The payable amount is \$9,998.68.

#2020-0151 Certification by State or Local Official of PHA Plans Consistent with the Consolidated Plan or State Consolidated Plan by the DCHA

#2020-0151 Certification by State or Local Official of PHA Plans Consistent with the Consolidated Plan or State Consolidated Plan by the Davis Community Housing Authority — Presented by Commissioner Kamalu

This is a certification by the State or Local Official of the Public Housing Authority (PHA) Plans Consistent with the Consolidated Plan or State Consolidated Plan by the Davis Community Housing Authority (DCHA.) This plan is submitted annually. The contract period is 10/01/2020 to 09/30/2021.

Motion to Approve All Items: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

The report consisted of an Auditor adjustment to correct two Veteran Exemptions for tax abatement for 2019.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu

COMMISSIONERS' MINUTES – DAVIS COUNTY

All voted Aye

Commission Meeting Minutes

Meeting Minutes

Meeting Minutes for March 17, 2020, March 24, 2020, and March 31, 2020, were presented for approval.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

COMMISSION COMMENTS

Commissioner Stevenson appreciated everyone being careful and staying safe.

Commissioner Kamalu said the Commission, along with the County Health Director, made an update to the public health order that was put in place on April 1st. The message to stay safe, stay home continues, but a small change has been made to include a directive. Following the guidance from the Center for Disease Control (CDC), it is recommended to wear a cloth face covering that covers the nose and mouth, in any public place of public accommodation and where social distancing is not possible.

Brian Hatch said this change in Davis County's public order is now better aligned with the Governor's Stay Home, Stay Safe directive and the Utah State Public Health Order, and clarifies some sections that are enforceable. **The order remains in effect until May 1st. [The order can be found in the County archives as Public Health Order #2020-0155.]**

MEETING ADJOURNED

Commission meeting was adjourned at 4:18 p.m.

Minutes prepared by:
Shairise Bills _____
Deputy Clerk/Auditor

Minutes approved on: _____

Curtis Koch
Clerk/Auditor

Lorene Miner Kamalu
Commission Chair