

COMMISSIONERS' MINUTES – DAVIS COUNTY

WORK SESSION MINUTES

November 12, 2019

The Board of Davis County Commissioners met for a Work Session at 2:45 p.m. on November 12, 2019, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA § 52-4-202.

ATTENDEES Davis County Commissioners in attendance: Chairman Randy B. Elliott; Vice-Chair Lorene Miner Kamalu; and Bob J Stevenson.

Davis County Staff in attendance: Curtis Koch, Clerk/Auditor; Neal Geddes, Chief Civil Deputy Attorney; Shairise Bills, Deputy Clerk/Auditor; Heidi Voordeckers, Chief Deputy Clerk/Auditor; Mark Langston, Information Systems Director; and Brian Hatch, Health Administration Director.

No members of the public were in attendance.

AGENDA AS POSTED **Curtis Koch, Davis County Clerk/Auditor, presenting: Changes to the tentative budget as directed by the Commission**

DISCLAIMER The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording for this meeting is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

The meeting commenced at 2:46 p.m.

WORK SESSION DISCUSSION **Changes to the Tentative Budget as Directed by the Commission** — *Presented by Curtis Koch (Minute 00:33)*

On October 29, 2019, in his role as County Chief Financial Officer, the Clerk/Auditor presented the tentative budget to the Commission that included recommendations on budget expenditures. At that point, it is no longer the Auditor's budget; it belongs to the Commissioners, to make any adjustments or modifications to as they deem necessary.

Since the presentation of the tentative budget, some omissions and errors were discovered, and the Auditor asked the Commission to consider correcting them in their budget. Those changes were presented and included the following:

- A mistake in Search and Rescue which would have resulted in them paying back the County \$4,000
- The discovery of some new technology in the Elections Department that will create more efficiencies in the ballot extraction process costing \$10,000
- The Sheriff's Office has requested to cut the budget for the K-9 (this will be funded from grant monies)
- The Health Department requested two additions to its budget
 - \$100K for a septic systems study in the north unincorporated area
 - a full-time position as a Community Outreach Planner for \$98,862 (fully-loaded to include benefits)
- Davis Conference Center is unable to complete the \$70,000 shade sail project that was budgeted in 2019, and requested it be rolled to the 2020 budget (it is currently in the Request for Proposal process.)

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- Requests for expense reductions of
 - \$55,000 in Community and Economic Development (CED)
 - \$36,000 in Tourism
 - \$15,000 in Legacy Events Center (LEC)
- Davis Conference Center requested an increase of \$50,000 for a Feasibility Study
- Requested changes for the use of Prop I funds

See Attachments A1-A2, B, C1-C2, D1-D3, and E1-E2.

There was some robust discussion at length concerning the need to give the Golf Courses \$150,000 toward capital improvements. Neither Davis Park nor Valley View made any capital improvement requests in their 2020 budget. The Auditor's Office asked the Commission to identify from where the \$150,000 would come. Commissioner Elliott suggested discussing the capital needs with the golf courses in a Work Session at the beginning of the year.

The subject of electric vehicle (EV) charging pedestals was addressed. Brian said the Health Department is going to apply for grant funding for EV infrastructure. The grant award requires a County match amount. A decision on where the money will come from needs to be made. Brian wanted a commitment that the funds will be available if the grant is approved.

There was some discussion on salary market adjustments (formerly known as COLA) and merit increases. The decision to be made is whether more emphasis should be placed on performance evaluations by funding merit increases or put those funds toward market adjustments. There were comments made on the pros and cons of both, and the decision will likely be a hard one to make.

Heidi went on record to say that she has had to make those hard decisions. She had to RIF (reduction in force) an employee's position this year, and took it very personally. The advice that has been given by the County's financial advisors and Human Resource (HR) professionals will aid the Commission in making its final decision.

Commissioner Stevenson asked Curtis to show him County revenues and expenses. Curtis said they could discuss it on Thursday after he reads a report from Moody's, which is a testament to the financial management of the County.

MEETING ADJOURNED

The meeting adjourned at 3:59 p.m.

MATERIALS PRESENTED

All publicly distributed materials associated with this meeting are noted as the following attachments:

- A1-A2 Changes to the Tentative Budget
- B Search and Rescue Expenditures
- C1-C2 Email to Budget Committee to Cut K-9
- D1-D3 Email to Budget Committee RE Health Dept and DCC Budget Changes
- E1-E2 Email RE CED_Tourism_LEC_DCC_Prop 1 Budget Modifications

Minutes prepared by:

Shairise Bills

Deputy Clerk/Auditor

Minutes approved on: 12/3/19

/s/ Curtis Koch

Curtis Koch

Davis County Clerk/Auditor

/s/ Randy B. Elliott

Randy B. Elliott

Commission Chair