

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

October 29, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4 p.m. on Oct. 29, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4 p.m. and Jason Sorensen led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Recognition of the retiring Sheriff's Office Canine Nomos — *Presented by Chief Deputy Andy Oblad, Davis County Sheriff's Office*

Chief Oblad introduced Sergeant Lexi [Wennergren] and the dog Nomos, a Belgian malinois, who is being retired. Lexi began in the Sheriff's department in 2011 and after two years switched to the K-9 unit where she got Nomos full-time. Recently, Lexi was promoted to a sergeant. Lexi said Nomos is adjusting to home life really well and is very sweet. Nomos was in service since 2013. The Commissioners thanked Lexi for her work as a law enforcement officer and her willingness to take Nomos home to be part of her family.

October Employee Service Award — *Presented by Commissioner Lorene Miner Kamalu*

The Commissioners thanked the honorees and those who have come to support them. This is a wonderful chance to recognize major employment milestones. The following employees were invited to come forward, shake hands with the Commissioners, receive a certificate, and to take a photo. The employee's supervisor was also invited to say a few words about the employee. The following names were read:

- Jenene Dahl, 20 years, Animal Care and Control (ACC) —Rhett Nicks, ACC Director, said Jenene runs the front desk which is a circus because they never know what four- or two-legged animals will come through the door. She is also the backup Office Manager and is a wonderful asset.
- Rex Porter, 10 years, Assessor—Rex's certificate was presented yesterday in the Assessor's Office.
- Linda Lloyd, five years, Library—Chris Sanford, Davis County Library Director, said Linda is currently an associate librarian at the Library Headquarters. She has also worked as a clerk at the Headquarters and the Centerville branches.
- Kristine Rudolph, five years, Library—Chris Sanford, Davis County Library Director, said Kristine has works as an Office Specialist I at the Library Headquarters and is an amazing circulation clerk.
- Kathie Valentine, five years, Library—Kathie was unable to attend.
- Cindi Techmeyer, 30 years, Library—Chris Sanford, Davis County Library Director, said Cindi began working at the North Branch in Clearfield with Chris; they have spent a lot of time together. Eventually Cindi moved to the Syracuse Branch as a full-time employee where she has become an anchor.
- Dustin Volk, 25 years, Valley View Golf Course—Commissioner Stevenson said it is hard to remember a time when Dustin has not been involved with the County. Dustin started at a young age being involved with golf and is not only a professional golfer but is also a professional manager of the Valley View Golf Course. With the things he has learned from Brad [Stone, Davis Park Golf Course Director], he has become a premier golfer of the State. Commissioner Stevenson thanked him for what he has done and hopes he will be here for another 20 years.
- Stuart Hardt, five years, Davis County Corrections—Chief Deputy Anthony Butcher, Davis County Sheriff's Office, said the County enticed Stuart to leave Salt Lake County and come to Davis County. He has been extremely involved with the Corrections Division as a full-time officer and sitting on committees. He was also an acting corporal and is very well respected by his peers. Prior to working for the County, Stuart was active duty military and did two tours of duty. He is a joy to work with.
- Marie Clark, 10 years, Davis County Corrections—Sergeant Tyler Hess, a Corrections Officer, said Marie started out as a civilian staff member as a jail clerk. She then decided to attend the Corrections academy where she graduated and has been a great asset to the County since. Currently, Marie is in charge of teaching defensive tactics (DT) for the entire Sheriff's Office and is an active member of and sits on the Utah Women in Law Enforcement board. She has given a lot to the County and is always looking for ways to improve those around her and herself.
- Erica Gardepy, 15 years, Davis County 911 Dispatch—Dee Bird, Davis County Communications

COMMISSIONERS' MINUTES – DAVIS COUNTY

Center Manager, said Erica has done an awesome job as a dispatcher. Right now her major project is updating the Dispatch Center's geographic information system (GIS) to match what the Information System's department has. Dee said they could not ask for anyone better.

- Jennifer Daley, 30 years, Davis County Sheriff's Office—Chief Deputy Andy Oblad, Davis County Sheriff's Office, said Jennifer is a tough person as evidenced by running Ragnar races and attending motor school. She began by working in Dispatch for five years before becoming a bailiff for seven months. After paramedic school, she worked as a patrol paramedic, and later on investigations. Jennifer has been promoted multiple times and is now a Captain over the Special Services Division where Chief Oblad works with her. She is a great benefit to the County.

Modified Notice of Termination with Loomis Armored US, LLC for armored car services — Presented by Dax Teuscher, Davis County Purchasing Manager

The contract is still in negotiations and so it was decided to extend the current contract for another month so the termination will begin in November.

Notice of Intent to Engage in Contract Negotiations with Summit Food Services, LLC for inmate banking, commissary, food, phone and visitation services — Presented by Dax Teuscher, Davis County Purchasing Manager

This notice of intent to engage in contract negotiations is with Summit Food Services for inmate services. It is also a trigger to begin the protest period.

Notice of Intent with Fund Racer Event Management LLC for Davis County Valley View Cafe — Presented by Dax Teuscher, Davis County Purchasing Manager

This notice of intent to engage in contract negotiations with Fund Racer Event Management is on behalf of Davis County Valley View Café.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

Spencer Hatlock, from Layton, attended a Commission Meeting in July where he brought to their attention a neighbor of his who has nine dogs. He filed a complaint with the Animal Care and Control (ACC) in July about this issue. A citation was served to the neighbor in Sept. but for a different issue. It was not until this past Sunday, Oct. 27, 2019, his neighbor was issued a citation for having too many dogs. Spencer has felt like he was brushed off and ignored by ACC so he is bringing this concern to the attention of the Commission. According to Spencer, he did work with ACC, and while the citation was served, he felt having to wait five months before the grievance was addressed is not adequate, fair or equitable. He also said that changing the name of ACC will not solve the problem. Instead, he recommended streamlining the process in following the County ordinances.

BUSINESS/ ACTION

Agreement #2019-544 for retirement and transfer of ownership of Sheriff's K-9, Nomos

Agreement #2019-544 with Alecsia Wennergren for retirement and transfer of ownership of Sheriff's K-9, Nomos — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office

This is the transfer of ownership component to retiring the police canine Nomos. The contract period is 10/29/2019 to 10/29/2019. The contract is neither payable nor receivable.

Agreement #2019-545 with Drug Enforcement Admin. for assignment of a PT investigator to SLC Task Force

Agreement #2019-545 with Drug Enforcement Administration for assignment of a part-time (PT) investigator to the Salt Lake City District Office Task Force — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office

This agreement with the Drug Enforcement Administration has no monetary value attached and is to assign a part-time investigator to the Salt Lake Task Force to assist with investigations and/or operations. The contract period is 10/01/2019 to 09/30/2020. The contract amount is neither payable nor receivable.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Agreement #2019-546 with Legacy Mill & Cabinet, LLC to build and install a security work station at the jail

Agreement #2019-546 with Legacy Mill & Cabinet, LLC to build and install a security work station at the jail — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office

It was noticed recently that cabinets are needed to create a better security checkpoint prior to entering the jail to make things more efficient and safe. The beginning date is the date the construction of the cabinets will begin. The contract begins 10/28/2019. The receivable amount is \$4,808.

Grant Application #2019-547 to the State of Utah for DUI enforcement equipment

Grant Application #2019-547 to the State of Utah for DUI enforcement equipment — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office

This grant application is for three car cameras and three body cameras to be used in DUI enforcement. The cost is for the equipment only and the award will be announced sometime in mid-December. The contract period is 12/01/2019 to 12/31/2019. The receivable amount is \$22,345.

Agreement #2019-548 with Cellebrite Inc. for software license

Agreement #2019-548 with Cellebrite Inc. for software license — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office

Cellebrite provides software that assists with forensic investigations, like cellphones, and has no beginning or ending date. The contract has no beginning or end date. The payable amount is \$13,300.

Motion to Approve Agenda Items: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-549 with Cellebrite Inc. for cellphone processing software and equipment

Agreement #2019-549 with Cellebrite Inc. for cellphone processing software and equipment — Presented by Commissioner Randy B. Elliott in place of Bryan Purdy, Davis County Attorney's Office

This contract is for the same software and equipment as the Sheriff's Office forensic investigations but it will be used by the Attorney's Office. The contract has no beginning or end date. The payable amount is \$8,835.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Amendment #2019-175-A with Utah Victims of Crime for acceptance of grant award and updated contract

Amendment #2019-175-A with Utah Victims of Crime, State of Utah for acceptance of grant award and updated contract — Presented by Shauna Haacke, Davis County Victim Assistance Coordinator

The grant was turned in and a few changes were requested by the State so it had to be amended. The corrections were made, and the amended grant now needs to be approved. The contract period is 07/01/2019 to 06/30/2021. The receivable amount is a total of \$252,022.67, with \$123,984.65 for one year and \$128,038.02 for the other year.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Amendment #2018-574-B to increase FY2020 EPICC funding, update activities and dates

Amendment #2018-574-B with Utah Department of Health to increase FY2020 Environment, Policy and Improved Clinical Care (EPICC) funding, update activities and dates — Presented by Brian Hatch, Davis County Health Director

This amendment updates the Environment, Policy and Improved Clinical Care (EPICC) contract, specifically

COMMISSIONERS' MINUTES – DAVIS COUNTY

the funding. The contract period is 09/30/2019 to 09/29/2020. The receivable amount is \$182,976.42.

Amendment #2019-145-A with UT Dept. of Health for updates to the STD Disease Intervention Services

Amendment #2019-145-A with Utah Department of Health for STD Disease Intervention Services updating the language in and replacing Attachment A in exchange for funding continued services — Presented by Brian Hatch, Davis County Health Director

This amendment updates the STD Intervention program. There is a reduction of funds paid directly to the State's lab used for STD testing because not all the projected funds have been used for the project. However, the final total stays the same because the funds are paid directly to the State on behalf of Davis County. The contract period is 10/01/2019 to 09/30/2020. The receivable amount is \$18,000.

Motion to Approve Agenda Items: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Final Plat Approval #2019-550 for the Seifert Subdivision consisting of a one lot at approximately 3807 W 2700 S, adjacent to Syracuse

Final Plat Approval #2019-550 for the Seifert Subdivision consisting of a one lot at approximately 3807 W 2700 S, adjacent to Syracuse — Presented by Tony Thompson, Davis County Property Manager, in place of Jeff Oyler, Davis County Planning Manager

This is for a one lot subdivision to be called the Seifert Subdivision. The plat was submitted and completed in February prior to the six month freeze [see Ordinance 02-2019]. The subdivision is next to Syracuse City and the County worked with them to make sure the plat was developed in such a way that would allow for its eventual annexation. This included: requiring sewer and water impact fees be paid to the city, inspections of the sewer and water lines, not allowing secondary water to be used, installing a backflow on the culinary water, not allowing a basement to be built, installing a fire hydrant, and requiring the home's driveway be all weather access. The home will connect to the North Davis Sewer District through the Syracuse line. The contract has no beginning or end date and is neither payable nor receivable.

Improvement Agreement and Grant of Lien #2019-551 with Seifert Subdivision for future road improvements

Improvement Agreement and Grant of Lien #2019-551 with Seifert Subdivision for future road improvements — Presented by Tony Thompson, Davis County Property Manager, in place of Jeff Oyler, Davis County Planning Manager

This agreement is the second part of the Seifert Subdivision's application which will connect the sewer to the North Davis Sewer System. The agreement has no beginning or end date and is neither payable nor receivable.

Resolution #2019-552 to approve the Interlocal Agreement and issue a Grant of Easement to West Point City for sewer easement from Davis County

Resolution #2019-552 to approve the Interlocal Agreement and issue a Grant of Easement to West Point City for sewer easement from Davis County — Presented by Tony Thompson, Davis County Property Manager

It was discovered that a sewer line needed to be installed on County property at the 200 South drain requiring a grant of easement. The easement covers tax ID 12-032-0103 and 12-032-0041. West Point is working on improving the trail that runs on these properties by planting trees that will be watered using a drip irrigation system. The irrigation system will be installed at a later date. Right now, West Point needs to replace the trees that have died along the trail. West Point will also install, maintain, and provide the water for the drip irrigation system. Within this document is a resolution, interlocal agreement, and grant of lien. The resolution begins is 10/29/2019.

Motion to Approve Agenda Items: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-553 with UTOPIA for communication line for the FHSS clinic in

Agreement #2019-553 with UTOPIA for a communication line for the Family Health and Senior Services (FHSS) clinic in Bountiful — Presented by Mark Langston, Davis County Information Systems Director

This contract with UTOPIA is to upgrade the communication lines at the Family Health and Senior Services

COMMISSIONERS' MINUTES – DAVIS COUNTY

Bountiful

(FHSS) building in Bountiful. It is a three-year contract and the cost is broken down per year. The contract period is 10/29/2019 to 10/28/2022 [09/29/2022]. The payable amount is \$3,180 per year.

Agreement #2019-554 with UTOPIA for communication line for WIC in Bountiful

Agreement #2019-554 with UTOPIA for a communication line for the Women, Infants, and Children (WIC) clinic in Bountiful — *Presented by Mark Langston, Davis County Information Systems Director*

This contract with UTOPIA is to upgrade the communication lines at the Women, Infants, and Children (WIC) building in Bountiful. It is a three-year contract and the cost is broken down per year. The contract period is 10/29/2019 to 10/28/2022. The payable amount is \$3,180 per year.

Motion to Approve Agenda Items: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

Agreement #2019-555 with Peck Striping, Inc. to provide pavement markings and paint

Agreement #2019-555 with Peck Striping, Inc. to provide pavement markings and paint to various Davis County roads — *Presented by Adam Wright, Davis County Public Works Director*

This is for the annual restriping of County roads. Only the roads that were constructed this year will not be restriped. The contract has no beginning or end date. The payable amount is \$32,164.86.

Motion to Approve: Com. Kamalu

Seconded: Com. Stevenson

All voted Aye

Agreement #2019-556 with New Life Consignment for a children's clothing consignment sale

Agreement #2019-556 with New Life Consignment for rental space for a children's clothing consignment sale — *Presented by Mike Moake, Davis County Legacy Events Center Marketing*

This is for a children's clothing and toys consignment sale. New Life does this event twice a year at the Legacy Events Center and has been coming for the past 10 years. The contract period is 04/28/2020 to 05/02/2020. The receivable amount is \$6,308.42.

Agreement #2019-557 with Centerstage Entertainment for rental space for a wrestling event

Agreement #2019-557 with Centerstage Entertainment for rental space for a wrestling event — *Presented by Mike Moake, Davis County Legacy Events Center Marketing*

Centerstage Entertainment will be renting the Legacy Events Center for a ticketed pro-wrestling entertainment event. The contract period is 07/04/2020 to 07/04/2020. The receivable amount is \$1,600.

Motion to Approve Agenda Items: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

Amendment #2016-338-A with Hill West Environmental for continued environmental services

Amendment #2016-338-A with Hill West Environmental for continued environmental services — *Presented by Lane Rose, Davis County Facilities Assistant Director*

This agreement will extend Hill West Environmental's services. The State requires any building with asbestos and/or lead to be inspected every three years. Hill West conducts these inspections on the 21 County buildings affected by this requirement. The contract period is 10/31/2019 to 10/31/2022. The payable amount is \$7,350.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Request
Approval
#2019-558 of
Davis County
2020 Tentative
Budget

Request Approval #2019-558 of Davis County 2020 Tentative Budget — Presented by Curtis Koch, Davis County Clerk/Auditor

According to the Uniform Fiscal Procedures Act, Title 17-36-10 in the Utah State law, a tentative budget is required to be approved by the legislative body prior to the budget's public hearing. The public hearing is scheduled for Dec. 3 so 2020's tentative budget is now being presented for approval. The Commissioners pointed out there will not be a tax increase at this time. They also thanked those involved for their efforts in putting together the budget.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Consideration
#2019-559 of
application for
adjustment or
deferral of
property tax ID
#12-877-0405

Consideration #2019-559 of application made to Davis County Legislative Body, under 52-2-1347 for adjustment or deferral of property tax ID #12-877-0405 — Presented by Commissioner Randy B. Elliott

The Commissioners met last week to review and discuss this application. The property, tax ID 12-877-0405, is owned by a veteran who recently moved to Davis County. The contract period is 01/01/2019 to 12/31/2019. The amount is \$1,753.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Request
Reappointment
#2019-560 of
Carol Page to
the Davis
Community
Housing
Authority Board

Request Reappointment #2019-560 of Carol Page to the Board of Commissioners for the Davis Community Housing Authority — Presented by Commissioner Randy B. Elliott

This request is to reappoint Carol Page to the Davis Community Housing Authority board. Carol is a former Davis County Commissioner and has stayed involved with the community since she left office. The contract period is 10/01/2019 to 09/30/2023. The appointment is neither payable nor receivable.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement
#2019-561
CM/GC General
contracting
services for the
North Branch
Library in
Clearfield

Agreement #2019-561 with Spindler Construction Corporation for Construction Manager and General Contractor (CM/GC) General contracting services for the North Branch Library in Clearfield — Presented by Chris Sanford, Davis County Library Director

This agreement is for Spindler Construction to act as the construction manager and general contractor (CM/GC) for construction of the North Branch library in Clearfield. The cost will not exceed 4.5 million. The contract begins 10/29/2019. The payable amount is up to \$4,500,000.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

COMMISSIONERS' MINUTES – DAVIS COUNTY

Commissioner Kamalu moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

- Under Auditor appeals are reports with the following: several recommend approve totaling \$6,225,464; no change in value for several properties totaling \$2,365,613; and a report with several hearing findings.
- Under Auditor abatements are various late abatements totaling \$23,736.61.
- Under Auditor corrections are multiple abatements for property transferred to tax exempt entities, veteran tax abatements, and a reversal of correction for an incorrect amount in 2019.
- Under Assessor adjustments corrections are Assessor initiated corrections for various properties and a correction for Medical Building, LLC totaling \$1,615,000.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Indigent
Hardship
Abatement
Register

Indigent Hardship Abatement Register

The Indigent Abatement Hardship Register for the following names were presented:

The following Indigent Abatements were Approved by the Commissioners in a hearing held Wednesday, October 23, 2019:

Al Arbid Moh'd and Qasim Sumayah
Lisa Busby
Chase and Melissa Jensen
Louis S. Naegle
Amy Rich

The following Indigent Abatements were Denied by the Commissioners in a hearing held Wednesday, October 23, 2019:

Rudy [C] Bergen
Michell [H.] Hunsaker
Brian R. & Stacy L Marchant
Stanford Petersen

Deny the application of and request a hearing for Anne Cosanko.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Motion: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commission
Meeting
Minutes

Meeting Minutes

Meeting Minutes for October 8, 2019 and Work Session Minutes for October 15, 2019, were presented for approval.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

COMMISSION
COMMENTS

Commissioner Elliott said the Commissioners are attending an open house at the Red Barn for Arbinger and Red Barn at 5 p.m. so he would hold his comments.

Commissioner Kamalu remarked the Syracuse Library's grand opening is on Friday [Nov. 1, 2019] morning. It has taken a large team effort for this library to be completed and is very exciting..

MEETING
ADJOURNED

Commission meeting was adjourned at 4:51 p.m.

Minutes prepared by:
Jessy Turner
Deputy Clerk/Auditor

Minutes approved on: 11/26/19

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair