

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

January 22, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10 a.m. on Tuesday, Jan. 22, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Appropriate legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office.

OPENING

The meeting convened at 10 a.m. and Commissioner Kamalu led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Town Hall — *Presented by Commissioner Randy B. Elliott*

Commissioner Elliott announced that U.S. Senator Mitt Romney will hold a Town Hall meeting tonight in the Davis County Commission Chambers. It's an opportunity to highlight Davis County, and it's the Senator's first Town Hall since being elected so it's an honor to host the event.

BUSINESS/ ACTION

Summary List
#2019-039 of
December 2018
animal
adoptions

Summary List #2019-039 of December 2018 animal adoptions — *Presented by Rhett Nicks, Davis County Animal Care and Control Director*

There were 125 animal adoptions in December 2018: 1 conure, 2 peafowls, 74 cats, 36 dogs, 1 horse, 5 guinea pigs, 4 rabbits, 1 ferret, and 1 hamster. The contract period is 12/01/2018 to 12/31/2018. The receivable amount varies by individual contract.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement
#2019-040 with
Utah State
Courts,
Administrative
Office of the
Courts for
Pre-trial
services lease
for space
located at
Layton Courts,
425 Wasatch
Drive in Layton

Agreement #2019-040 with Utah State Courts, Administrative Office of the Courts for Pre-trial services lease for space located at Layton Courts, 425 Wasatch Drive in Layton — *Presented by Mack McDonald, Davis County Facilities Director*

A contract with the Utah State Courts, Administrative Office of the Courts was presented for Pre-trial Services to be located in their facility in Layton. The contract period is 02/11/2019 to 12/21/2021. The payable amount is \$28,450.08 for two years.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

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Tabled
Amendment
with Solutions II
to change from
an AIX
environment to
a Linux
environment

Amendment with Solutions II to change from an AIX environment to a Linux environment

Commissioner Elliott requested a motion to table this amendment.

Motion to Table: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement
#2019-041 with
Scrape Fest for
space rental for
a spring car
show

Agreement #2019-041 with Scrape Fest for space rental for a spring car show — Presented by Mike Moake, Davis County Legacy Events Center Marketing Manager

The Scrape Fest car show is one of the biggest events held at the Legacy Events Center facility. The contract period is 04/26/2019 to 04/28/2019. The receivable amount is \$3,640.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement
#2019-042 with
Valor Academy
of Martial Arts
LLC for space
rental for a
martial arts
tournament

Agreement #2019-042 with Valor Academy of Martial Arts LLC for space rental for a martial arts tournament — Presented by Mike Moake, Davis County Legacy Events Center Marketing Manager

This martial arts event has previously been held in Davis County's exhibit buildings but is moving to the Legacy Events Center because of growth. There are now more than 800 participants. The contract period is 09/12/2019 to 09/14/2019. The receivable amount is \$2,550.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Summary List
#2019-043 of
low-dollar,
low-risk
agreements for
rental space at
the Legacy
Events Center

Summary List #2019-043 of low-dollar, low-risk agreements for rental space at the Legacy Events Center — Presented by Dave Hansen, Davis County Legacy Events Center Director

A Summary List of 19 low-dollar, low-risk agreements for rental space at the Legacy Events Center was presented. The earliest event on the list will be held in December of 2018 and the latest in December of 2019. Highlights include Legacy Blast and a Filipino Festival.

Legacy Blast is organizing a soccer tournament to be held during the County Fair, which works for the County because they will have to pay for parking. The organizers, from Virginia, have previously held soccer tournaments at the Legacy Events Center. They have a good following and bring a lot of participants and spectators with them.

The Filipino Festival, to be held on July 26, is new to the Legacy Events Center. At \$1,840, this is one of the higher fee amounts.

The Summary List contract period is 12/04/2018 to 12/13/2019. The total receivable amount is \$11,204.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Change Order
#2018-349-I
with Wardell
Brothers
Construction,
Inc. for Mutton
Hollow and 50
East Street
Rebuild Project
to repair soft
spots

Change Order #2018-349-I with Wardell Brothers Construction, Inc. for Mutton Hollow and 50 East Street Rebuild Project to repair soft spots along curbs due to excessive watering in parking strips — Presented by Adam Wright, Davis County Public Works Director

The two change orders presented in this meeting are the last for this project. The County is holding a small amount to finish landscaping next spring.

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This change order is for repairs of soft spots next to curb and gutter due to irrigation. The contract period is 08/14/2018 to 08/14/2019. The payable amount is \$4,671.43.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Change Order #2018-349-J with Wardell Brothers Construction, Inc. for Mutton Hollow and 50 East Street Rebuild Project for overages on various line items

Change Order #2018-349-J with Wardell Brothers Construction, Inc. for Mutton Hollow and 50 East Street Rebuild Project for overages on various line items — *Presented by Adam Wright, Davis County Public Works Director*

This change order includes changes made due to intersection sizes that required more asphalt. There were also sections of curb and gutter found to have drainage issues that were better addressed before the completion of the new roadway. In addition, a section of the waterway in front of a church showed a drain the County didn't know about that needed to be torn up and replaced. Manholes and valve boxes that weren't seen because they were underneath an asphalt overlay done at least 10 years ago needed to be brought up to be made accessible. There were also sections on 50 East where residents brought up drainage issues that weren't picked up on the survey and those were addressed. A couple of items were negotiated off of the contract. The contract period is 08/14/2018 to 08/14/2019. The payable amount is \$23,875.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-044 with Safe Harbor Shelter and Crisis Center for Community Development Block Grant (CDBG) 2018-2019 program years funding

Agreement #2019-044 with Safe Harbor Shelter and Crisis Center for Community Development Block Grant (CDBG) 2018-2019 program years funding for building improvements and case management for operational expenses — *Presented by Stephen Lyon, Davis County Grant Administrator*

This agreement is for sub-grantee payment to Safe Harbor Shelter and Crisis Center for Community Development Block Grant (CDBG) 2018-2019 program years for building improvements and case management services for operational expenses. The two contracts are \$16,684 for case management services and \$50,439 for building improvements. The contract period is 07/01/2018 to 06/30/2019. The payable amount is \$67,123.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Agreement #2019-045 with TURN Community Services Inc. for Community Development Block Grant (CDBG) 2017 program year funding

Agreement #2019-045 with TURN Community Services Inc. for Community Development Block Grant (CDBG) 2017 program year funding for building repairs — *Presented by Stephen Lyon, Davis County Grant Administrator*

The contract period is 07/01/2018 to 06/30/2019. The payable amount is \$10,000.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement #2019-046 with the City of Sunset for Community Development Block Grant (CDBG) 2017 program year funding

Agreement #2019-046 with the City of Sunset for Community Development Block Grant (CDBG) 2017 program year funding for ADA and street improvements - *Presented by Stephen Lyon, Davis County Grant Administrator*

The contract period is 07/01/2018 to 06/30/2019. The payable amount is \$73,000.

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Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Agreement
2019-047 with
the City of
Sunset for
Community
Development
Block Grant
(CDBG) 2017
program year
funding

Agreement #2019-047 with the City of Sunset for Community Development Block Grant (CDBG) 2017 program year funding for ADA and stormwater improvements — Presented by Stephen Lyon, Davis County Grant Administrator

The contract period is 07/01/2018 to 06/30/2019. The payable amount is \$34,000.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Engagement
Letter
#2015-596-D
with Ulrich &
Associates, PC
for audit
services for the
year ending
Dec. 31, 2018

Engagement Letter #2015-596-D with Ulrich & Associates, PC for audit services for the year ending Dec. 31, 2018 — Presented by Curtis Koch, Davis County Clerk/Auditor

Commissioners were asked to consider an engagement letter for Ulrich & Associates, PC, the contracted external auditor for the County. The document lays out the terms under which the company will be coming in to conduct the annual external audit. [The contract period is 01/22/2019 to 06/30/2019.] The payable amount is \$32,930.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Kamalu moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor as follows:

Commissioners were asked to consider a report with various recommended approved appeals and a report with no change in values recommended. There were 11 corrections based upon veteran exemptions and property changing hands between a tax-exempt entity and non-tax-exempt entity. Under Assessor's Adjustments there was a report with Assessor-initiated corrections.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

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Motion to Approve: Com. Kamalu

Seconded: Com. Stevenson

All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu met with Safe Harbor at a board retreat last week. She said there's a lot of concerns from their agency, and a lot of other agencies that help the homeless population and those who serve victims of abuse, because of the government shutdown.

"Some of the funding that they normally will be receiving is delayed because of that," she said. "I just want to help the public, and all of us here, understand it's a very serious situation and hopefully we'll get the resolution soon that we need to have happen."

Commissioner Kamalu also enjoyed meeting staff members of the County's Facilities and Assessor's departments. She's grateful and impressed with the work they do.

PUBLIC COMMENTS

Commissioner Elliott invited public comment. No comments were made.

MEETING ADJOURNED

Commission meeting was adjourned at 10:17 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

A1-A2. Agenda

Minutes prepared by:

Becky R. Wright

Deputy Clerk/Auditor

Minutes approved on:

Curtis Koch
Clerk/Auditor

Randy B. Elliott
Commission Chair