

APPROVED

COMMISSION MEETING MINUTES

May 22, 2018

The Board of Davis County Commissioners held their regularly scheduled meeting at 10 a.m. on May 22, 2018, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given in accordance with the requirements of UCA 52-4-202.

Present on the dais were: Commissioner James E. Smith, Chair; Commissioner P. Bret Millburn, Vice-Chair; Commissioner Randy B. Elliott; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents presented in this meeting are on file in the office of the Davis County (DC) Clerk/Auditor.

OPENING

The meeting convened at 10:00 a.m.; Commissioner Smith led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

RFP Opening for Davis County Justice Complex Asphalt Project

The project is to cut down approximately two inches of surface, roto-mill the surface, and resurface the Justice Complex parking lot.

Project bidders were: Post Asphalt and Construction; Consolidated Paving & Concrete; Advanced Paving and Construction, LLC; Staker Parsons Companies; and Morgan Paving Maintenance. The proposals were turned over to the Purchasing Department for a review of the bids.

See Attachment B.

Proposed Regional Economic Development Approach - Economic Development Corporation of Utah (EDCUtah)

Community leaders in Northern Utah, and specifically in Davis and Weber counties, have been looking for ways to extend the economic development opportunities of Utah's "Silicon Slopes" tech community to other areas of the Wasatch Front. They are exploring a collaborative regional approach to promote the strengths of the area, including Hill Air Force Base and other large employers, and local expertise with composites.

A presentation was made by Michael Flynn, EDCUtah's Chief Operating Officer. EDCUtah is a 501(c)(6) nonprofit business, with a focus on corporate recruiting and community strategy.

The proposed concept, referred to as EDCNUtah (with the added "N" for Northern), is to create a multi-county economic development organization to market the area's competitive advantages. Success would be judged on web traffic, active projects, RFP responses, economic impact, etc. Pros to counties working together include a diversity of real estate, shared resources, and more collaborative planning. Cons include a potential for political infighting and time needed to establish the process. The project would start with a Davis County existing business survey and continue with development of a EDCNUtah website to push the brand to site selectors. There is a valuable opportunity for a national launch at the Site Selectors Guild conference, to be held in Utah in 2019.

See Attachments C1-C8.

Matt Hillburn, vice-president of Research and Marketing for EDCUtah, continued the presentation with an overview of research. Objectives of the proposed community business survey are to identify barriers to growth of local businesses and possible solutions. Responses will go through detailed statistical analysis using artificial intelligence to create predictive models. EDCUtah has already completed surveys of Weber and Salt Lake County businesses and provided ideas to promote economic growth.

See Attachments D1-D13.

APPROVED

Commissioners expressed an interest in business surveys and support for the idea of a collaborative approach.

2018 Summer Reading Program, "LIBRARIES ROCK!" – June 4 to July 31

Lynnette Mills presented an overview of this year's Summer Reading Program, "Libraries Rock!" Participating young readers can learn about rocks with a geology session, rock music with a visit from the DrumBus, and much more. There will be two programs per week, at most branches, from June 4 to July 31. The summer fun also includes a movie night, Aug. 13; the library has a license to show the film "Coco" at three branches. Children who complete a reading tracker can turn it in for a free book.

See Attachments E1-E2.

BUSINESS/ ACTION

Request for the appointment of Joshua A. Alvarez to the Senior Services Advisory Board

Request for the appointment of Joshua A. Alvarez to the Senior Services Advisory Board – Presented by Kristy Cottrell, Davis County Health Deputy Director

Joshua was invited to introduce himself. He has been with Midtown Community Health Center for five years, and now manages two of the organization's clinics. He is working toward a bachelor's degree in Health Administration.

Commissioners expressed appreciation for the services Midtown Community Health Center provides and for Joshua's willingness to serve on the Senior Services Advisory Board. The term of this appointment is three years, from May 22, 2018 to May 22, 2021.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Grant Application #2018-215, to Utah Attorney General for ICAC funding

Grant Application #2018-215, to Utah Attorney General for Internet Crimes Against Children Task Force, 2018-2019 ICAC funding – Presented by Brent Baggs, Davis County Attorney's Office, in place of Davis County Attorney's Office Bureau Chief Craig Webb

This is a contract between the County and the Attorney General's office. The contract period is [July 1, 2018] to June 30, 2019. The receivable contract amount is \$23,982.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Agreement #2018-216 with IMAGETREND

Agreement #2018-216, with IMAGETREND, for modifications to software system operated by the State of Utah – Presented by Mark Langston, Davis County Information Systems Director

The State is no longer using Polaris software in police vehicles and is converting to ImageTrend. This is an agreement for the County to convert to ImageTrend, Inc. for officers to use in medical correspondence. The contract period is [May 8, 2018] to May 7, 2019. The payable contract amount is \$12,500.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

APPROVED

Amendment
#2015-550-D,
with Utah Dept.
of Health, for
EPICC funding

Amendment #2015-550-D, with Utah Department of Health, to provide program funding for Environment, Policy and Improved Clinical Care (EPICC 1305) for three months program funding in the areas of diabetes, heart disease and obesity – Presented by Brian Hatch, Davis County Health Department Director

This amendment provides additional funding for the EPICC grant, giving the County more money for the prevention of diabetes, heart disease, and obesity. The contract period is June 30, 2018 to Sept. 29, 2018. The receivable contract amount is \$16,015.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Agreement
#2018-217 with
Utah Dept. of
Health, for
UICAA funding

Agreement #2018-217, with Utah Department of Health, for funding for costs directly related to the investigation and enforcement of the UICAA (Utah Indoor Clean Air Act) – Presented by Brian Hatch, Davis County Health Department Director

This agreement is related to the Utah Indoor Clean Air Act, providing funding to respond to complaints and for enforcement actions. The contract period is [July 1, 2018] to June 30, 2019. The receivable contract amount is \$1,825.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Agreement
#2018-218, with
Utah Dept. of
Health, Div. of
Medicaid and
Health
Financing

Contract #2018-218, with Utah Department of Health, Division of Medicaid and Health Financing, to be a provider and to bill for Medicaid-eligible health services – Presented by Brian Hatch, Davis County Health Department Director

This agreement allows the County to be a provider of services, and be reimbursed through Medicaid. The contract [begins May 22, 2018, and] is perpetual. The payable contract amount is service dependent.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Amendment
#2015-461-C
with Utah Dept.
of Human
Services, Div. of
Aging & Adult
Services

Amendment #2015-461-C, with Utah Department of Human Services, Division of Aging & Adult Services, for funding and oversight for the Senior Services Medicaid Aging Waiver Program for in-home services – Presented by Brian Hatch, Davis County Health Department Director

This amendment is to provide funding and oversight for the Senior Services Medicaid Aging Waiver Program. The program allows the County to keep people in their homes, instead of long-term care facilities, by providing needed services. The contract period is July 1, 2018 to June 30, 2019. The payable contract amount is up to \$222,000 for services, and \$31,000 for administrative costs. [Actual contract amount for administration is up to \$31,200.]

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Agreement
#2018-219
Easter Seals-
Goodwill NRM

Agreement #2018-219, with Easter Seals-Goodwill Northern Rocky Mountain, to provide support of the Senior Community Service Employment Program (SCSEP) – Presented by Brian Hatch, Davis County Health Department Director

APPROVED

Easter Seals allows seniors to be placed in the community, and this is a contract with them to have one of their employees provide services in the Health Department. Wages are paid through Easter Seals, and the Health Department provides training and support to that individual in a work environment. The contract period is July 1, 2018 to June 30, 2019. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

Agreement
#2018-220,
with MedScope
America
Corporation

Agreement #2018-220, with MedScope America Corporation, to provide for the direct purchase of needed in-home services for clients – Presented by Brian Hatch, Davis County Health Department Director

MedScope America Corporation is a company the County contracts with to provide services to seniors, and in this case that includes personal monitoring and other services in their homes. The contract period is May 22, 2018 to June 30, 2019. The contract amount is service dependent.

Motion to Approve: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

Stephanie Davis, Legacy Events Center Event Coordinator, introduced Jennifer Hansen. Jennifer is the Legacy Events Center's summer intern.

Agreement
#2018-221 with
Clipper
Publishing Co.,
for Fair
sponsorship

Agreement #2018-221, with Clipper Publishing Co., for sponsorship of the 2018 Davis County Fair – Presented by Stephanie Davis, Legacy Events Center Event Coordinator

Clipper Publishing Co. will be working at, and is the exclusive sponsor of, the Main Stage of the Fair. They'll also run the main information booth and hand out brochures for the fair. The contract period is May 21, 2018 to Aug. 20, 2018. The receivable contract amount is \$3,250.

Motion to Approve: Com. Elliott

Seconded: Com. Millburn

Vote: All aye

Agreement
#2018-222, with
Clipper
Publishing Co.,
for Fair
advertising.

Agreement #2018-222, with Clipper Publishing Co., for advertising/printed program for the 2018 Davis County Fair – Presented by Stephanie Davis, Legacy Events Center Event Coordinator

This contract with Clipper Publishing Co. is for advertising of the Davis County Fair. The contract period is May 25, 2018 to Aug. 20, 2018. The payable contract amount is \$4,500.

Motion to Approve: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

Amendment
#2017-179-B,
with Utah Dept.
of Human
Services, for
distribution of
SSBG funds

Amendment #2017-179-B, with Utah Dept. of Human Services, to provide Social Services Block Grant (SSBG) funds for distribution to nonprofit providers – Presented by Tony Zambrana, Davis County Grant Auditor

This amendment is for the Utah State Department of Human Services to provide Davis County with Social Services Block Grant funds to distribute to nonprofit providers. The contract term is July 1, 2018 to June 30, 2019. The receivable contract amount is \$108,791. The nonprofit providers are required to provide a 25 percent match, which in this case is \$27,198.

Motion to Approve: Com. Millburn

Seconded: Com. Elliott

Vote: All aye

APPROVED

Resolution #2018-223, to approve Interlocal Agreement with Fruit Heights City to provide Law Enforcement Services

Resolution #2018-223, to approve Interlocal Agreement with Fruit Heights City, to provide Law Enforcement Services – *Presented by Capt. Jen Daley of the Davis County Sheriff's Office, in place of Davis County Undersheriff Brent Peters*

This resolution is to approve an Interlocal Agreement with Fruit Heights City, to provide law enforcement services through the Davis County Sheriff's Office.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Interlocal Agreement #2018-223, with Fruit Heights City, to provide Law Enforcement Services

Interlocal Agreement #2018-223, with Fruit Heights City, to provide Law Enforcement Services – *Presented by Capt. Jen Daley of the Davis County Sheriff's Office, in place of Davis County Undersheriff Brent Peters*

This Interlocal Agreement, with Fruit Heights City, is to provide law enforcement services through the Davis County Sheriff's Office. The contract period is July 1, 2017 to June 30, 2019. The receivable contract amount is \$12,192 per month [actual contract amount is \$12,192.05 per month].

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Amendment #2018-139-A, with Victus Advisors, LLC, to include architectural layout schematics

Amendment #2018-139-A, with Victus Advisors, LLC, to include architectural layout schematics in the Legacy Events Center Feasibility & Use Study – *Presented by Mack McDonald, Davis County Facilities Director*

This is an amendment to the current contract for a feasibility and use study for the Legacy Events Center. The amendment provides additional funds to include architectural renderings based on the results of the study, related to potential future uses of the center. The contract period is [April 3, 2018] to Sept. 30, 2018. The payable contract amount is \$6,000 [in addition to the initial \$54,920, for a total of \$60,920].

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Summary List #2018-224, of April 2018 animal adoptions agreements (55)

Summary List #2018-224, of April 2018 animal adoptions agreements – *Presented by Rhett Nicks, Davis County Animal Care & Control Director*

The summary list covers 55 animal adoption agreements for April of 2018. No total receivable amount was mentioned.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Request regarding 2018 Davis County Real Property Delinquent Tax sale

Request in regards to the 2018 Davis County Real Property Delinquent Tax Sale, held May 16, 2018 – *Presented by Curtis Koch, Davis County Clerk/Auditor*

The County held a Delinquent Real Property Tax Sale on Wednesday, May 16, 2018. The details of the sale are in the minutes of the event. The request presented is to:

1. Accept and ratify the bids accepted by the Davis County Clerk/Auditor;
2. Approve the associated minutes; and
3. Accept the tax deeds executed by the Davis County Clerk/Auditor in the name of Davis County and attested with the Davis County Clerk/Auditor's seal, which tax deeds convey in fee simple all property sold.

APPROVED

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Letter #2018-225, authorization for preliminary discussion of potential library services

Letter #2018-225, authorizing Davis County Library Director Chris Sanford to enter into preliminary conversations with representatives from Clearfield, Bountiful and North Salt Lake, concerning potential library services in their locations – *Presented by Commissioner Elliott*

Library Director Chris Sanford was invited to summarize the letter, authorizing her to enter into preliminary discussions regarding potential future library services in Clearfield, Bountiful, and North Salt Lake. The need to do something with the Clearfield and Bountiful libraries was specifically mentioned in relation to the 2017 tax increase. The letter gives permission to do that in a detailed manner, with specific instructions of what the Commission wants done. It was noted that this letter supercedes the letter of Oct. 26, 2017.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Commissioners noted that the library system serves the whole county, and discussions are to be about what's best for the whole county and its citizens, and not driven by individual cities' desires.

Agreement #2018-48-A, with Utah Indigent Defense Funds Board

Agreement #2018-48-A, with Utah Indigent Defense Funds Board, for funding to contract with Jeremy M. Delicino and Stephen R. McCaughey to represent Clint Corydon Nokes – *Presented by Commissioner Elliott*

This agreement is for funding to contract with Jeremy M. Delicino and Stephen R. McCaughey to represent Clint Corydon Nokes. The contract period begins May 15, 2018, and there is no expiration date. The receivable contract amount is per billable hour of individual attorneys.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Commissioner Millburn moved to recess to Board of Equalization. Commissioner Elliott seconded the motion. All voted aye.

BOARD OF EQUALIZATION

Board of Equalization Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Under Auditor's adjustments there are two veteran exemptions, to abate the taxes for the year 2017.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

Commissioner Elliott moved to reconvene Commission meeting. Commissioner Millburn seconded the motion. All voted aye.

CONSENT ITEMS

Check Registers

Check Registers
Check Registers were approved.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All aye

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Indigent
Abatement
Register

Indigent Abatement Register

Motion to approve indigent abatement for Aaron Assenburg.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Motion to approve indigent abatement for Ann Spraw.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Motion to approve indigent abatement for June Suppinger.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

Motion to approve indigent abatement for Mark Wheeler.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All aye

COMMISSION COMMENTS

Com. Smith

Commissioner Smith said he and his fellow commissioners have been pondering a change, especially since becoming aware that two-thirds of the Commission will be "disappearing" at the end of the year.

"We think there's some wisdom for the County if I step down as chair of the Commission, to allow another commissioner to have an opportunity to have this wonderful experience, so we're going to do that probably effective June 1, or shortly before that – and I think that makes sense. It's in the best interest of the County to make sure there's a more seamless transition after one Commission leaves and the other Commission starts," he said.

Commissioner Smith also mentioned that he missed Commission Meeting last week to attend a conference in Richfield, Utah, about elder abuse. It was a very meaningful way to spend his day, and very eye-opening. He appreciates the service our Health Department employees provide to seniors. We are going in a good direction in our county, he said, but there are some good ideas we'll want to talk about.

Commissioner Smith invited other comments from the dais; there were none.

PUBLIC COMMENTS

Lorene Kamalu

Lorene Kamalu, Kaysville City Planning Commissioner, is excited for the person she believes will be the new commission chairman, and thanked the Commissioners for thinking of the County's needs. She also recommended a book, "Leading Change," by an author with ties to Harvard.

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Jim Harvey Weber County Commissioner Jim Harvey expressed his support for the Davis County Commission, and his appreciation for their partnership. He mentioned today's presentation by EDCUtah is a program Weber County has been working on for about a year. He thinks a regional approach is a win, where there's more inclusion. Northern Utah has fallen behind the Salt Lake area, he said, and the way to pick that up is as a team. He is happy to work with the Davis County Commissioners, and considers it a privilege and a pleasure.

CLOSED SESSION Commissioner Millburn motioned to adjourn to a closed session for reasons permitted under UCA 52-4-205. Commissioner Elliott seconded the motion. All voted aye.

The closed session began at 11:36 a.m.

Returned from closed session at 12:25 p.m. ; no action was taken.

MEETING ADJOURNED Open meeting was adjourned at 12:25 p.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A1-A2. Agenda
- B. Davis County Justice Complex Asphalt Project RFP Opening, Bidders
- C1-C8. EDCUtah Overview PowerPoint
- D1-D13. EDCUtah Research PowerPoint
- E1-E2. Davis County Library Summer Reading Program Flyers

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: June 12, 2018

Curtis Koch
Davis County Clerk/Auditor

James E. Smith
Commission Chair