

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

November 27, 2018

The Board of Davis County Commissioners met for their regularly scheduled meeting on Nov. 27, 2018 at 10 a.m. in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Appropriate legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner P. Bret Millburn, Vice-Chair; Commissioner James E. Smith; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office.

OPENING

The meeting convened at 10:01 a.m. and Shawn Beus was invited to lead the Pledge of Allegiance.

BUSINESS/ ACTION

Amendment
#2018-131-A
with Tyler
Technologies
for additional
definition of
scope of
services for
Executime
implementation

Amendment #2018-131-A with Tyler Technologies for additional definition of scope of services for Executime implementation — *Presented by Debra Alexander, Davis County Human Resources Director*

This amendment defines how Tyler Technology's Executime, which tracks employee time, will be managed. The first part of the amendment details the scope of work, the project management goals, the implementation plan, and the parties involved and their roles. This is a restatement from the original contract. The second part of the amendment includes the statement of how the County has requested the system operate, including how exempt/non-exempt employees enter their time, how pay versus overtime is handled, shift differentials, holiday tracking, leave accrual, etc. The decisions on how the County wants to utilize this program were made by a working group established by Jessica Weaver, from the Human Resources Department, and included multiple departments to work through the details. The Sheriff's Office was used as a test example to see the details in action. The amendment begins 10/23/2018. The amendment is neither payable nor receivable.

Following the vote, the Commissioners expressed their appreciation to Deb and her team with their attention to detail and their desire to make sure things are clearly stated. Deb remarked this has been a team effort and wanted to specifically mention the large hand Mark [Langston, Information Systems Director] and the rest of the IS team has had in the process.

Motion to Approve: Com. Smith
Seconded: Com. Millburn
All voted Aye

MOU
#2018-565 with
Utah
Administration
Office of the
Courts for
Harvard Public
Safety
Assessment
Study

Memo of Understanding #2018-565 with Utah Administration Office of the Courts for Harvard Public Safety Assessment Study — *Presented by Mark Langston, Davis County Information Services Director*

This Memorandum of Understanding (MOU) is between the Utah Administration Office of the Courts (AOC), the Justice Center, and multiple counties. The AOC and Justice Center have set up to do a study with Harvard looking at the Public Safety Assessment analyzing how fast the judges get to the pre-trial information. To assist in this study, they have requested a lot of information from the counties and so this MOU is a joint MOU from all the counties along the Wasatch Front to provide the requested information from the respective jail booking systems. The contract period is 11/19/2018 to 11/18/2020. This MOU is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Smith
All voted Aye

Resolution
#2018-566

Resolution #2018-566 approving an Interlocal Cooperation Transportation Project Reimbursement

COMMISSIONERS' MINUTES – DAVIS COUNTY

approving an Interlocal Cooperation Transportation Project Reimbursement Agreement with Layton City for distribution of 2017 Prop 1 monies for reimbursement of the Adams Canyon Trailhead Project

Agreement with Layton City for distribution of 2017 Prop 1 monies for reimbursement of the Adams Canyon Trailhead Project — *Presented by Jeff Oyler, Davis County Planning Manager*

This is the last contract that was part of the Prop 1 distributions for 2017 monies. Specifically this money is to build a new trailhead at Adams Canyon in Layton. As part of the Highway 89 rebuild project, a large Park and Ride will be adjacent to this trailhead. In addition to the County, Layton City and Utah Department of Transportation (UDOT) have both contributed funds to this project. Overall, this project will be of great benefit to the county, and is a great example of a good working partnership. The Commission agreed this is a great use of Prop 1 monies, which go towards projects that will benefit a region. See Interlocal Agreement #2018-566 for the beginning and end date, and the payable amount.

Motion to Approve: Com. Millburn
Seconded: Com. Smith
All voted Aye

Interlocal Agreement #2018-566 with Layton City for distribution of 2017 Prop 1 monies for reimbursement of the Adams Canyon Trailhead Project

Interlocal Agreement #2018-566 with Layton City for distribution of 2017 Prop 1 monies for reimbursement of the Adams Canyon Trailhead Project — *Presented by Jeff Oyler, Davis County Planning Manager*

See Resolution #2018-566 for discussion of the Interlocal Agreement. The contract period is 11/27/2018 to 11/27/2020. The payable amount is \$385,677.

Following the vote, the Commissioners expressed their excitement for this project. It will be great to have a parking lot at this busy trailhead, as well as restrooms and better signage. The timing of the project is also very good with the improvements that will be starting along Highway 89.

Motion to Approve: Com. Millburn
Seconded: Com. Smith
All voted Aye

Resolution #2018-567 approving the Interlocal Agreement between Farmington City and Davis County for North Station Farmington CRA 1

Resolution #2018-567 approving the Interlocal Agreement between Farmington City and Davis County for North Station Farmington CRA 1 — *Presented by Shawn Beus, Davis County Economic Development Manager*

This is a continuation of a discussion that happened a few weeks ago [Nov. 13, 2018] regarding two Community Reinvestment Areas (CRA) called the North Station Project. The projects are going to the northwest of the Red Barn and Cabela's area and cover approximately 250 acres. This project is unique as this area has multiple proposed projects that will come online in various timelines. This was tabled last time to allow Farmington City time to take action on the item; it was passed by the Farmington City Council on Nov. 13, 2018. Also, there were questions about the budget that led to this being tabled. In regards to the budget, the total cost does not include the soft costs of the project, ie. the administration fees, housing, and tenant outreach costs. The total cost is instead just the hard costs. In order to see the total project cost, both the hard and soft costs must be included. The total project cost, including both the hard and soft costs, is about \$40 million. The County is being requested to contribute 70 percent of the cost over 20 years with a participation cap of around \$20 million. Brigham [Mellor, Farmington City] is in attendance to answer questions about the project and/or the budget. The budget and cap for CRA 2 is different with the cap being closer to \$30 million, due to this area having a different project scope. Over the course of the 20 years the funds are anticipated to go back into the project, with the exception of 30 percent of the tax increment that would have come back to the County anyway totalling about \$4 million in four years.

See Attachment B.

The Commission expressed concern that the budget does not have enough detail for future officials and citizens to fully understand the project. While it is clear to them now through lots of study and meetings, this lack of clarity has potential to cause disagreements down the road when all the current participants are no longer here. In spite of this, the Commission feels it is still appropriate to move forward with this project. The Commission asked for an update on the approval status from all the parties involved. Brigham Mellor responded that Bench Land and Farmington City have already passed their resolutions approving the plan. Davis School District is expected to vote on it on Dec. 4, 2018, Weber Basin is expected to vote on it this week, and the Mosquito Abatement vote is on Dec. 13, 2018.

See Interlocal Agreement #2018-567 for the agreement's beginning and end date and amount.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Motion to Approve: Com. Smith
Seconded: Com. Millburn
All voted Aye

Interlocal Agreement #2018-567 with Farmington City for North Station Farmington CRA 1

Interlocal Agreement #2018-567 with Farmington City for North Station Farmington CRA 1 — Presented by Shawn Beus, Davis County Economic Development Manager

See Resolution #2018-567 for discussion on the Interlocal Agreement. The contract period is 12/01/2018 to 12/01/2039. The amount is 70 percent for 20 years, or a cap of \$20,736,904.

Motion to Approve: Com. Smith
Seconded: Com. Millburn
All voted Aye

Resolution #2018-568 approving the Interlocal Cooperation Agreement between Farmington City and Davis County for North Station Farmington CRA 2

Resolution #2018-568 approving the Interlocal Cooperation Agreement between Farmington City and Davis County for North Station Farmington CRA 2 — Presented by Shawn Beus, Davis County Economic Development Manager

See Resolution #2018-567 for discussion on this Resolution. See Interlocal Agreement #2018-568 for the contract's beginning and end date, and agreement amount.
See Attachment C.

Motion to Approve: Com. Smith
Seconded: Com. Millburn
All voted Aye

Interlocal Agreement #2018-568 with Farmington City for North Station Farmington CRA 2

Interlocal Agreement #2018-568 with Farmington City for North Station Farmington CRA 2 — Presented by Shawn Beus, Davis County Economic Development Manager

See Resolution #2018-567 for discussion on this Interlocal Agreement. The contract period is 12/01/2018 to 12/01/2039. The amount is 70 percent for 20 years, or a cap of \$27,198,542.

Following the vote, Shawn remarked this project will make Davis County a destination for technological companies and thanked the Commission for their support of this project. The Commission asked when the trigger dates are. Brigham explained the dates listed on the Interlocal Agreements are the latest start date possible but the project could start as early next November depending on when the land can be assessed. The Commission wanted to be clear their delay on approving this project was not because they disagree with it; they are excited to see the project move forward. Brigham said the last project he worked on of this size took 10 months to approve, and these two CRAs have been done in four months. The Commission expressed their excitement and appreciation for those who are forward thinking and can see the vision of the benefits this project will have in terms of job creation, area development, and so on.

Motion to Approve: Com. Smith
Seconded: Com. Millburn
All voted Aye

Settlement Agreement #2018-569

Settlement Agreement #2018-569 — Presented by Commissioner P. Bret Millburn, Davis County Commissioner

This settlement and release agreement was tabled last week. It is now being presented for approval. [The agreement period is 11/27/2018 to 12/31/2018. This agreement is neither payable nor receivable.]

Motion to Approve: Com. Millburn
Seconded: Com. Smith
All voted Aye

COMMISSIONERS' MINUTES – DAVIS COUNTY

Commissioner Millburn moved to recess to Board of Equalization. Commissioner Smith seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor as follows:

Under Auditor adjustments are reports with various appeals including approved appeals, no change in value appeals, various hearing findings, and a letter of reconsideration of an initial decision for Nanette S. Olsen. Under Abatements is a report with various late abatements. Under Corrections are two veteran exemption abatements. Under Assessor adjustments is an Assessor initiated corrections report with various corrections.

Motion to Approve: Com. Smith
Seconded: Com. Millburn
All voted Aye

Commissioner Millburn moved to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Millburn
Seconded: Com. Smith
All voted Aye

Indigent Hardship Abatement Register

Indigent Hardship Abatement Register

The Indigent Abatement Register for the following names were presented for approval:

Louis S Naegle

Motion to Approve: Com. Smith
Seconded: Com. Millburn
All voted Aye

Colette V Hadlock

Motion to Approve: Com. Smith
Seconded: Com. Millburn
All voted Aye

COMMISSION COMMENTS

Commissioner Elliott: Commissioner Elliott hopes everyone had a good Thanksgiving Break and was able to spend time with family. There are a lot of exciting things going on in the County between the project areas and the new Adam's Canyon trailhead, which will be a great addition. Giving people access to the outdoors is a great addition to things people can do.

Commissioner Millburn: Commission Millburn is excited to partner with others to improve another trail and to physically see how the dollars are being spent. He also said for those who are interested in mountain biking to go to Fruit Heights and go on the new trails, affectionately called "Fruit Loops". This trail is a loop and has different skill levels and was a group effort between Fruit Heights city, Davis County, the State Outdoor Recreation Department, community businesses, and community service organizations. He rode it Thanksgiving morning at an event, hosted by the local company Bikers Edge, that had more than 75 people present of all ages. For every lap completed on the trail, a dollar was donated to improve and maintain the trail, in addition to donations given by businesses and participants. Bikers Edge donated labor and money to this trail. Things like this really add to the quality of life and tourism attractions in Davis County. Commissioner Millburn expressed his gratitude for things like this and encouraged people to get out and take part in these opportunities.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Commissioner Smith: Commissioner Smith commented that even in just this half hour, the Commission has made decisions that will have a long-lasting effect on the County, both with the trailhead and the CRAs. It is fun to be apart of this and he said these decisions were not made lightly. There was a lot of stress going into approving these projects but he feels good about them. He feels this was what they wanted to accomplish today and it was a good meeting.

Commissioner Elliott invited other comments from the dais.

Clerk/Auditor

Curtis Koch: Curtis requested approval to have the staff correct the contract coversheets for the CRAs to reflect the correct dollar amounts and term dates so that when they are scanned in to and retrieved from the Commission Index (CIDX) program the data is correct. Commissioner Millburn motioned the correction as noted. Commissioner Smith seconded the motion. All voted Aye.

The public was invited to make comments to the Commission.

PUBLIC
COMMENTS

Rhonda Perks: Rhonda, a representative of U.S. Congressman Chris Stewart, wanted to thank Davis County for the excellent way they handled the elections; the elections do not run as flawlessly in other counties. She also wanted to recognize Congressman Jim Hansen who passed away this past month. He was a great congressman and mentor to the Stewart family. Moving forward into the next year, Congressman Stewart's office will continue to work on suicide prevention legislation, without infringing on state's rights. Congressman Stewart tries hard to ensure federal legislation is not a burden on the states and cities but feels the federal government has a role to play in suicide prevention. Some bipartisanship legislation has been introduced to try to update and modernize analytics available and will hopefully be presented to the House.

CLOSED
SESSION

Commissioner Millburn motioned to adjourn to a closed session for reasons permitted under UCA § 52-4-205. Commissioner Smith seconded the motion. All voted Aye.

The closed session began at 10:38 a.m.

Returned from closed session at 11:40 a.m. No action was taken.

MEETING
ADJOURNED

Commission meeting was adjourned at 11:41 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. Agenda
- B. Appendix D CRA 1
- C. Appendix D CRA 2

Minutes prepared by:

Jessy Turner

Deputy Clerk/Auditor

Minutes approved on: December 18, 2018

Curtis Koch
Clerk/Auditor

Randy B. Elliott
Commission Chair