

COMMISSION MEETING MINUTES  
June 13, 2017

The Board of Davis County Commissioners met on June 13, 2017 at 10:00 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner James E. Smith - Chair, Commissioner P. Bret Millburn, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Agenda as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Commission Chambers - Suite 303, Farmington, Utah, commencing at **10:00 am on Tuesday, June 13, 2017.**

**OPENING:**

Pledge of Allegiance – By Invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:**

- Opening of Request for Proposals – Davis County Lobbying and Consulting Services

**BUSINESS/ACTION:**

***Curtis Koch, Davis County Clerk/Auditor, presenting:***

Consideration of resolution authorizing the issuance and sale of not to exceed \$7,500,000.00 Davis County, Utah Tax and Revenue Anticipation Notes, Series 2017

***Mike Moake, Davis County Legacy Events Center Marketing, presenting:***

Agreement with LulaRoe – rental space for monthly clothing sale (receivable)

Agreement with Forza Futbol Club – rental space for soccer tournament (receivable)

***Brooks Burr, Davis County Fair Coordinator, presenting:***

Agreement with GoDavis.Biz – advertising in trade for sponsorship of the 2017 Davis County Fair (n/a)

***Dave Hansen, Davis County Legacy Events Center Director, presenting:***

Memo of Understanding with Bountiful Rotary Service Partners Foundation – use of portable bleachers (n/a)

***Undersheriff Brent Peters, Davis County Sheriff's Office, presenting:***

Grant application with Utah Commission on Criminal and Juvenile Justice (UCCJJ) – Utah State FY2018 Beer Tax Funds Plan (receivable)

***Tony Thompson, Davis County Property Manager, presenting:***

Real Estate Purchase Contract & Quit Claim Deed to Michael M. Evans – finalize sale of surplus property on part of Tax ID 08-043-0216 (receivable)

***Brian McKenzie, Davis County Chief Deputy Clerk, presenting:***

Resolution to approve and ratify interlocal cooperation agreement between Davis County and the Lieutenant Governor's Office (the "State")

Ratify Interlocal Agreement with Lieutenant Governor's Office (the "State") – assist in the processing and verification of candidate signature petitions (receivable)

**BOARD OF EQUALIZATION:**

Request approval of the Property Tax Register

**CONSENT ITEMS:**

Check Registers

Indigent Hardship Abatement Register

Meeting Minutes: May 23, 2017

Personnel Register

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

Pledge of Allegiance

Johnathan Ward, Zions Bank Financial Advisor, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Opening of bids for RFPs for DC Lobbying and Consulting Services

Curtis Koch presented the opening of bids for Request for Proposals (RFP) for Davis County Lobbying and Consulting Services. He reminded us that this RFP was postponed in last week's meeting to allow time to form a selection committee, create a score sheet and insure the criteria was finalized prior to opening. The RFP bids have remained sealed to this point. The bids were opened and read by Curtis as follows:

	BIDDER	AMOUNT
1.	Sego Strategies	\$48,000.00/yr (\$4,000.00 mo)
2.	Centa	\$67,208.00/yr
3.	24 Nine	\$5,000.00/mo
4.	Legislative Executive Consulting LLC	\$80,000.00/yr
5.	Hunter & Company	\$4,100.00 - \$4,800.00/mo + \$45/hr communications fee and/or graphics design, \$1,200.00/video, + \$700.00/mail, texts, social media
6.	Company Garn	\$4,000.00/mo

Curtis said the selection committee has been organized and will review the bids and come back with a recommendation to the Commission.

Consideration of Resolution #2017-230 authorizing issuance & sale of TRANS

Curtis presented Consideration of Resolution #2017-230 authorizing the issuance and sale of Davis County, Utah Tax and Revenue Anticipation Notes Series 2017 (TRANS), not to exceed \$7,500,000.00. He explained that because the County begins to provide services on January 1<sup>st</sup>, but does not collect taxes until November and December, this is a standard process to avoid cash flow issues.

Curtis welcomed and introduced Zions Financial Advisor Johnathan Ward and Blake Wade, Bond Counsel, Gilmore and Bell, PC. Johnathan said this is a good day to be borrowing because the Feds are expected to raise rates again tomorrow. Their short-term target rate will impact Zions' tax note rate. Zions evaluated market vs. direct purchase avenues for the sale of these notes. He explained we may get a little lower interest on the market side, but would spend more money up front to get into the market. Because of that tradeoff, they estimated it would cost less to do the direct-purchase route.

Mr. Wade expressed appreciation to the commissioners for all they do for residents of the County. Commissioner Millburn, in turn, expressed appreciation for all Mr. Wade has done for the County.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Smith thanked Johnathan and Blake for their support and also noted how much the County benefits from Curtis' efforts and diligence.

Mike Moake, Davis County Legacy Events Center Marketing Manager, presented the following:

Agreement #2017-231 with LuLaRoe for rental space

Agreement #2017-231 with LuLaRoe for rental space for a monthly clothing sale by participating vendors. The receivable contract amount is \$2,150.00. The contract dates in 2017 are June 24, July 22, September 30, October 21, November 25 and December 16.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-232 with Forza Futbol Club for LEC rental space

Agreement #2017-232 with Forza Futbol Club for rental space at the Legacy Events Center for multiple soccer tournaments. They are anticipating over 20,000 people in attendance. The receivable contract amount is \$2,400.00. The contract period is August 28 through September 2, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-233 with Go-Davis,Biz for Fair advertising

Brooks Burr, Davis County Legacy Events Center Fair Coordinator, presented agreement #2017-233 with GoDavis.Biz to provide advertising in trade for sponsorship of the 2017 Davis County Fair. There are no

monies exchanged. Advertising will be through posted banner ads on their website, social media, articles on their blog and having the fair dates posted on their calendar. The contract period is June – August 2017.

Commissioner Millburn made a motion to approve. Commission Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2017-234  
with Bountiful  
Rotary Service  
Partners  
Foundation

Dave Hansen, Davis County Legacy Events Center Director, presented memorandum of understanding #2017-234 with the Bountiful Rotary Service Partners Foundation to borrow the Legacy Center's small portable bleachers to use at their annual car show and burn out. The Foundation will be responsible for all transportation and the safe return of the bleachers to the LEC. There are no monies exchanged. The contract period is June 14-18, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant application  
#2017-235 with  
UCCJJ for Beer  
Tax Funds

Undersheriff Brent Peters, Davis County Sheriff's Office, presented grant application #2017-235 with the Utah Commission on Criminal and Juvenile Justice (UCCJJ) for the Utah State FY2018 Beer Tax Funds Plan. Undersheriff Peters explained the funds are distributed to multiple departments within the County, i.e. alcohol-related law enforcement (prevention/apprehension); and prosecution of alcohol-related cases (County Attorney's office/confinement). Last year, there were 256 DUIs or other alcohol-related arrests resulting in \$51,200.00 in personnel costs to the County. Operational costs were an additional \$20,000.00 - \$30,000.00. Prosecution hours and incarceration costs equates to \$2.3 - \$2.4 million every year. The receivable contract amount is calculated by the quantity of DUIs arrested, the incarceration and the prosecution, as well as the population amount. The contract period is July 1, 2017 through June 30, 2018.

Commissioner Millburn requested an opportunity to meet with those in the Sheriff's Office that can explain the formulas used for requesting, calculating and distributing the Beer Tax Funds. Commissioner Elliott also requested to be included in that meeting. Undersheriff Peters will set up a meeting with the commissioners, Keith Majors, DCSO, and the Clerk/Auditor's office.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Real Estate  
Purchase  
Contract  
#2016-244B &  
QCD to Michael  
Evans

Tony Thompson, Davis County Property Manager, presented a Real Estate Purchase Contract #2016-244B to finalize the sale of surplus property on part of Tax ID 08-043-0216 and a Quit Claim Deed conveying ownership to Michael M. Evans. The receivable contract amount is \$1,800.00. This is a one-time contract.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian McKenzie, Davis County Chief Deputy Clerk, presented the following:

Resolution  
#2017-236 to  
approve/ratify  
interlocal  
cooperation  
agreement with  
Lt. Gov's Office

Resolution #2017-236 to approve and ratify an interlocal cooperation agreement between Davis County and the Lieutenant Governor's Office to assist in the process and verification of candidate signature petitions. Brian explained this was requested by the Lieutenant Governor's Office on June 6, 2017 requiring Commission approval prior to Commission Meeting and ratification. Brian said we were able to complete the process and verification quickly.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Ratified  
interlocal  
agreement  
#2017-236 with  
Lt. Gov's Office

Ratified interlocal cooperation agreement #2017-236 between Davis County and the Lieutenant Governor's Office to assist in the process and verification of candidate signature petitions. The receivable

to assist in the process and the verification of candidate signature petition

contract amount is per fee and cost. Brian explained the Lieutenant Governor’s office reimburses the County \$30.00 per individual that we recruit and compensate for the full amount of the hourly wage. The contract period is 1 year from the effective date.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Elliott seconded the motion.

Property Tax Register approved

Curtis Koch presented the Property Tax Register which reflected 6 veteran exemptions under Auditor adjustments.

Commissioner Millburn made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvene

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted aye.

Check registers approved

Commissioner Elliott made a motion to approve check registers as prepared by the Davis County Clerk/Auditor. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Indigent Hardship Abatement Register approved

Commissioner Millburn made a motion to approve the Indigent Hardship Abatement Register for Alison Grundy-Brown, Susan H. Hitte, Hanneke Leonard and Bill Tresner. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approve 5 23 17 Commission Meeting minutes

Commissioner Millburn made a motion to approve the May 23, 2017 Commission Meeting minutes. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Personnel Register approved

Commissioner Millburn made a motion to approve the Personnel Register. Commissioner Elliott seconded the motion. All voted aye.

Commissioner comments

None

Public comments

None

Adjourned

Meeting adjourned.

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Clerk/Auditor

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Chair

Meeting adjourned.

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Clerk/Auditor

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Chair