



CLASS SPECIFICATION

Class Title: Veterinary Technician
Department: Animal Care & Control
FLSA: Non-exempt

Class Code: 6666
Eff. Date: 01/13/2021
Grade: 13

GENERAL PURPOSE

Under general supervision and direction from the Veterinarian, provides medical care and treatment and ensures general welfare of animals at the Davis County Animal Shelter.

EXAMPLE OF DUTIES

Prepares animals for surgery; induces and monitors anesthesia. Assists veterinarians with surgery and necropsies. Assists with euthanasia of shelter animals when requested.

Responds to emergency situations, administers triage care. Prepares laboratory samples and evaluates in-house lab work.

Prepares and maintains Standard Operating Procedures (SOP)

Performs daily health evaluations and scheduled treatments for shelter animals.

Assists Veterinarian with daily shelter veterinary rounds, assists in the care and treatment of animals in the foster program.

Helps address animal behavioral needs or concerns.

Represents the shelter in a professional and courteous manner. As a shelter team member, provides quality service to clients, volunteers, and employees.

Performs animal dental prophylaxis and evaluation.

Provides responsive, high quality service to County employees, representatives of outside agencies and members of the public by personally responding to service requests or referring appropriately, and providing accurate and complete information, in a courteous and timely manner.

Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

1. **Education and Experience:**

Current Utah Veterinary Technician License or one (1) year of experience as a non-credentialed veterinary assistant. Experience working with animals in a kennel or shelter a plus.

An equivalent combination of education and related experience may be considered.

2. **Special Qualifications:**

Must possess or obtain (within six months of hire date) a valid Euthanasia Certification from an authorized entity.

Employees driving a personal or a County vehicle for job related travel must possess a valid driver license and must operate a motor vehicle in a safe manner; new employees with an out-of-state license must obtain a valid Utah Driver License within sixty (60) days of hire date (exceptions for military personnel and their dependents).

Employees driving a personal vehicle while on county business must maintain the minimum vehicle liability insurance as specified in the Utah Code.

3. **Necessary Knowledge, Skills and Abilities:**

Knowledge of: current veterinary, surgical, and sheltering best practices; knowledge of domestic pets and livestock including behavior, appropriate care and housing, common health problems, disease symptoms and handling techniques.

Skill in: This position requires the driving of a motor vehicle; skill in operating a motor vehicle in a safe manner; ability to insure motor vehicle is operating in a safe manner; knowledge of Utah motor vehicle rules and regulations.

Ability to: ; perform euthanasia; perform data entry; operate various types of capture tools/equipment; establish and maintain effective working relationships with supervisors, other employees, and the general public; follow oral and written instructions; ability to establish and maintain a friendly, outgoing, and collaborative work environment; communicate effectively (orally and in writing).

WORKING CONDITIONS

Work in stressful and noisy conditions, work on weekends and holidays, extended/flexible schedule. Required to stand, walk, stoop, kneel, crouch, climb and manipulate (lift, carry, move) up to 50 pounds; work outdoors in varying temperatures and climates; work with aggressive and potentially vicious animals; work in an environment with exposure to deceased, sick and injured animals and animal matter; work with cleaning materials; use strength and agility while working with active animals. Present a professional appearance to the public at all times.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. **All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.**