



CLASS SPECIFICATION

Class Title: Veterinarian
Department: Animal Care & Control
FLSA: Exempt

Class Code: 6679
Grade: 30
Eff. Date: 01/02/2019
Revised: 06/21/2024

GENERAL PURPOSE

Under general guidance and supervision of the department Director, focuses on the well-being of animals, including preventing and alleviating suffering.

EXAMPLE OF DUTIES

Conducts examinations and diagnostic procedures for injured and ill animals. Diagnoses animals' injuries, illnesses and diseases and determines treatment plans and need for continued care; administers medications and conducts routine health care procedures. Evaluates health and nutritional status of shelter animals on a daily basis and reviews reports from staff regarding concerns with animals' health.

Performs routine and complex technical emergency and surgical procedures. Surgical procedures include, but are not limited to, spaying/neutering, leg amputations, eye enucleations, wound repairs, entropion repairs, dental care and extractions. Monitors progress of animals receiving treatment to ensure continued progress and complete recovery. Performs or assists with euthanasia; performs high quality, high volume spay/neuter (HQHVSN); manages animal illnesses, disease, and injuries.

Assists in the evaluation and establishment of disease control and medical protocol; provides oversight of veterinary technicians. Ensures the care and treatment of animals complies with established state and national regulations; ensures medical services are performed in accordance with department policies and with established veterinary standards and best practices.

Assists with the process of finding homes for homeless pets and keeping owned pets in their homes.

Collaborates with Animal Care of Davis County's veterinary teams, including shelter and community veterinary services across locations to develop skills, improve practices and enhance the care provided to animals. Develops programs to address the unique concerns of the community.

Administers and monitors the use of controlled substances as required by and in compliance with state regulations, the Drug Enforcement Agency (DEA) and other applicable federal regulations.

Provides professional advice to staff and the public regarding zoonosis and the prevention and detection of diseases.

Provides on and off-site vaccination clinic services for the public.

Maintains complete surgical, complication, mortality, and controlled drug logs and individual patient medical records. Records and maintains individual and group medical records using the shelter's software.

Assists in the development and implementation of operating policies and procedures for veterinary operations within department guidelines; monitors work activities to ensure compliance with

established policies and procedures; makes recommendations for changes and improvements to existing standards, policies and procedures.

Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of shelter medicine, practices and standards.

Assists in the preparation of legal cases; serves as an expert veterinary witness, as necessary.

MINIMUM QUALIFICATIONS

1. **Education and Experience:**

Graduation from an accredited college or university with a Doctor of Veterinary Medicine Degree (DVM).

2. **Other Requirements:**

Must possess and maintain a valid Veterinarian license to practice veterinary medicine in the State of Utah.

Must obtain USDA Category I certification, a controlled substance license issued by the Utah Division of Occupational and Professional Licensing, and a DEA (Drug Enforcement Administration) License within the first month of employment.

Must pass a criminal history background investigation as required by the position.

Employees driving a personal or a County vehicle for job related travel must possess a valid driver license, maintain the minimum vehicle liability insurance as specified in the Utah Code, and must operate a motor vehicle in a safe manner; new employees with an out-of-state license must obtain a valid Utah Driver License within sixty (60) days of hire date (exceptions for military personnel and their dependents).

3. **Necessary Knowledge, Skills, and Abilities:**

Knowledge of: principles, practices and procedures of veterinary medicine including surgical procedures and treatment for common diseases and injuries for a variety of animals; operations, services and activities of an animal shelter/animal control; shelter best practices; methods to chemically immobilize and anesthesia for a variety of animals; anesthesia monitoring equipment and use of drug delivery systems; nutritional needs for a variety of animals; quality assurance procedures and techniques; modern office procedures, methods and equipment, including computers and shelter computer systems; occupational hazards and standard kennel safety practices; creating standard operating procedures and codified guidelines; applicable Federal, State and local laws, codes and regulations.

Skill in: performing veterinary surgical procedures; the use of tools and equipment specific to the practice of veterinary medicine; using all applicable computer hardware and software; keyboarding.

This position requires the driving of a motor vehicle; skill in operating a motor vehicle in a safe manner; ability to insure motor vehicle is operating in a safe manner; knowledge of Utah motor

vehicle rules and regulations.

Ability to: exercise sound independent judgment; work with minimal supervision; prepare clear, concise and accurate reports; work extended hours and/or a flexible schedule; determine appropriate surgical needs for animals; effectively train and instruct staff on medical techniques common to animal care; follow written and verbal instructions; communicate effectively (orally and in writing); establish and maintain effective working relationships with supervisors, employees, other agencies, and other allied partners.

WORKING CONDITIONS

Work is performed consistently in a fast-paced animal shelter that operates seven days per week. Exposure to animals, including some with questionable health concerns and unknown temperaments, animal matter, hair and noxious odors. Exposure to high noise levels, zoonotic diseases, and cleaning agents. Work requires frequent walking and moving around the shelter. Work requires interactions with animals of all sizes in a variety of areas and positions (low cages, high cages, on tables, on the floor, in vehicles, etc.). Occasionally moves animals weighing up to 50 pounds (i.e. through the clinic on leash or using other safe restraint and animal handling equipment, into and out of cages in the shelter, onto and off of exam tables).

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. **All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.**