



CLASS SPECIFICATION

Class Title: Food Service Worker
Department: Health – Senior Services

Class Code: 4458
Eff. Date: 09/01/07
Grade: 10
Revised: 08/09/16

GENERAL PURPOSE

Under general supervision of the Senior Center Coordinator, performs routine tasks in meal pick-up, delivery, and set-up, for meal services at a senior activity center and meals on wheels routes.

EXAMPLE OF DUTIES (Any one position does not include all of the duties listed; nor do the listed examples include all duties which may be found in positions of this class.)

Travels to designated location to pick-up meals; monitors food temperature to ensure meals are maintained at required temperature levels. Complies with food health and safety codes, rules, and regulations. Delivers meals to senior activity center; assists with meal set-up; serves meals to clients in a friendly, professional and efficient manner; assists with clean-up; assists with meals delivery.

Cleans and fuels vehicle; informs appropriate staff of needed maintenance and repairs on van; maintains cleanliness within the vehicle; responsible for preventative maintenance on vehicles; keeps records of vehicle mileage.

Operates a motor vehicle in a safe manner and in compliance with all Utah laws and regulations.

Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

No minimum education or experience required. Preference given for customer service and/or food service experience.

2. Special Qualifications:

Must be at least 18 years of age.

Must have a food handler's permit upon hiring.

Must pass a criminal history background investigation.

Employees driving a personal or a County vehicle for job related travel must possess a valid driver license and must operate a motor vehicle in a safe manner; new employees with an out-of-state license must obtain a valid Utah Driver License within sixty (60) days of hire date (exceptions for military personnel and their dependents). Employees driving a personal vehicle while on county business must maintain the minimum vehicle liability insurance as specified in the Utah Code.

3. Necessary Knowledge, Skills and Abilities:

Working knowledge of: proper food storage and preservation practices; proper food handling sanitation and safety; department policies and procedures; health codes, rules, and regulations related to food service.

This position may require the driving of a motor vehicle; skill in operating a motor vehicle in a safe manner; ability to insure motor vehicle is operating in a safe manner; knowledge of Utah motor vehicle rules and regulations.

Ability to: properly use kitchen utensils and equipment; maintain a sanitary and efficient food preparation/service area according to all County health regulations; lift, carry, and otherwise move objects weighing at least 75 lbs.; work sustained periods of standing, walking, lifting, and continuous movement; communicate effectively (verbally and in writing); safely operate a motor vehicle; follow written and oral instructions; establish and maintain effective working relationships with supervisors, other employees, site volunteers, patrons, and the general public.