



CLASS SPECIFICATION

Class Title: Cart Worker
Department: Golf

Class Code: 1928
Grade: 2
Eff. Date: 2/15/2008

GENERAL PURPOSE

Under general supervision of an Assistant Golf Professional, performs semi-skilled work pertaining to cart maintenance and rotation.

EXAMPLE OF DUTIES

Cleans golf carts; moves golf carts from storage area and ensures readiness for use; returns carts and aligns carts in storage area after use.

Performs minor repairs on carts; changes tires, checks tire air pressure, checks water, battery charge and condition. Documents and reports any cart maintenance as needed.

Maintains a clean and orderly storage and staging area for carts.

Ensures availability of pull carts; moves and aligns pull carts for golfers' use.

Collects range balls, loads ball machine, and retrieves and returns empty ball baskets.

Performs related duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

This is an entry level position requiring no minimum amount of education or experience.

2. Special Qualifications:

Must be at least sixteen (16) years old.

Employees driving a personal or a County vehicle for job related travel must possess a valid driver license, maintain the minimum vehicle liability insurance as specified in the Utah Code, and must operate a motor vehicle in a safe manner; new employees with an out-of-state license must obtain a valid Utah Driver License within sixty (60) days of hire date (exceptions for military personnel and their dependents).

3. Necessary Knowledge, Skills and Abilities:

Some knowledge in general cleaning and washing.

Skill in driving a golf cart and range equipment.

Ability to: drive a golf cart and range equipment properly and safely; use cleaning solvents; communicate effectively with the general public; follow written and oral instructions; establish and maintain effective working relationships with supervisors, other employees, golfers, and the general public.